

# City of Hayward

15889 W Third Street, P.O. Box 969, Hayward, WI 54843

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Website: [www.cityofhaywardwi.gov](http://www.cityofhaywardwi.gov)

## APPLICATION FOR LAND USE PERMIT

Date \_\_\_\_\_

Permit No. \_\_\_\_\_

Ordinance #471

“Any structural changes or major changes to mechanical systems that involve extensions shall require permits. Restoration or repair of an installation to its previous code-complaint condition as determined by the building inspector is exempt from permit requirements. Re-siding, re-roofing, finishing of interior surfaces, and installation of cabinetry, doors, and windows shall be exempt from permit requirements.”

Construction **shall not begin** until all required permits have been issued. This permit is valid for one year from date of issue.

Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

**PERMIT REQUESTED:**  Land Use (Construction)  Electrical  Plumbing  Erosion Control

CONTRACTOR NAME	LICENSE CERT #	MAILING ADDRESS	PHONE
Building Contractor			
Electrical Contractor			
Plumbing Contractor			

### PROJECT LOCATION:

Site Address: \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ L. Side \_\_\_\_\_ R. Side \_\_\_\_\_

Tax Parcel No: 236- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Zoned: \_\_\_\_\_ Lot: \_\_\_\_\_ ft wide x \_\_\_\_\_ ft deep Acres: \_\_\_\_\_

Is there a wetland within 100 feet of the building site? \_\_\_\_\_ If yes, how far? \_\_\_\_\_ Flood Plain? \_\_\_\_\_

### TYPE OF WORK:

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> <b>New</b>                                       | <input type="checkbox"/> <b>Accessory Building</b> | <input type="checkbox"/> <b>Addition/Alteration</b> | <input type="checkbox"/> <b>Relocate Structure</b> |
| <input type="checkbox"/> Single family dwelling                           | <input type="checkbox"/> Deck - detached           | <input type="checkbox"/> Deck - attached            |  |
| <input type="checkbox"/> Multi family dwelling                            | <input type="checkbox"/> Garage - detached         | <input type="checkbox"/> Garage - attached          | <input type="checkbox"/> <b>Erosion Control</b>    |
| <input type="checkbox"/> Mobile/Manufactured-Year _____                   | <input type="checkbox"/> Screen house / Gazebo     | <input type="checkbox"/> Porch                      | <input type="checkbox"/> Bathroom                  |
| <input type="checkbox"/> Single Wide <input type="checkbox"/> Double Wide | <input type="checkbox"/> Storage bldg. / Shed      | <input type="checkbox"/> Living room                | <input type="checkbox"/> Enclosure                 |
| <input type="checkbox"/> Modular/Manufactured                             | <input type="checkbox"/> Outdoor heating unit      | <input type="checkbox"/> Kitchen                    | <input type="checkbox"/> Fence                     |
| <input type="checkbox"/> Other  | <input type="checkbox"/> Other                     | <input type="checkbox"/> Bedroom                    | <input type="checkbox"/> Other                     |

### TYPE OF CONSTRUCTION:

- Frame  Log  Pole/metal  Block  Concrete  Other

### CONSTRUCTION COST: (Labor & Materials)

Primary Structure Cost \$ \_\_\_\_\_ Accessory Bldg. Cost \$ \_\_\_\_\_

Addition/Alteration Cost \$ \_\_\_\_\_ Electrical Cost \$ \_\_\_\_\_ Plumbing Cost \$ \_\_\_\_\_

Describe the construction using these columns. List each dimension of each structure in a separate column.

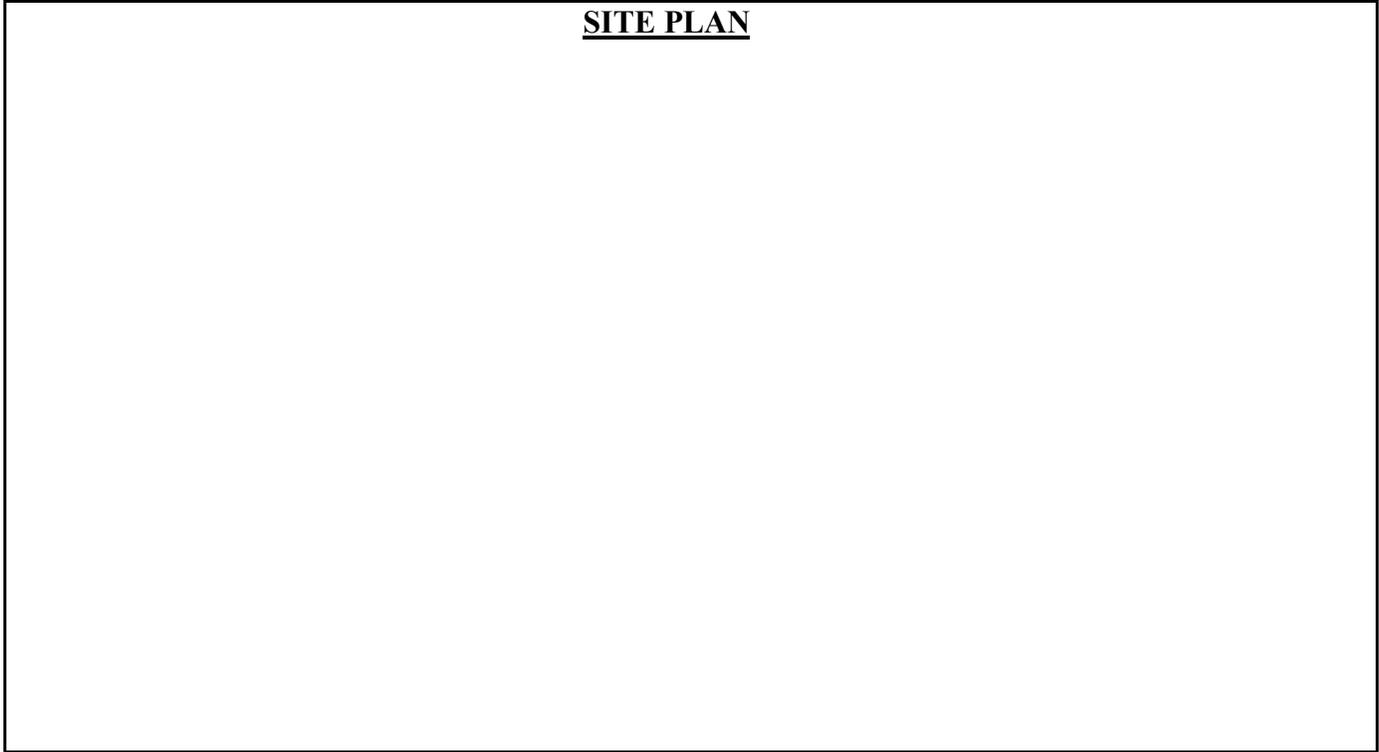
**#1** \_\_\_\_\_  
Size: \_\_\_\_\_ ft. wide x \_\_\_\_\_ ft. long  
Height: \_\_\_\_\_ ft.  
No. Bedrooms: \_\_\_\_\_  
Floor Area: \_\_\_\_\_ sf.  
Off-street Parking Spaces: \_\_\_\_\_

**#2** \_\_\_\_\_  
Size: \_\_\_\_\_ ft. wide x \_\_\_\_\_ ft. long  
Height: \_\_\_\_\_ ft.  
No. Bedrooms: \_\_\_\_\_  
Floor Area: \_\_\_\_\_ sf.  
Off-street Parking Spaces: \_\_\_\_\_

**SITE PLAN:**

- 1. Enter lot dimensions and indicate north by arrow.
- 2. Indicate the location and size of the requested construction activities.
- 3. Also, indicate the location and distance to the lot lines, the well, any wetland areas, septic tank and drain field.

**SITE PLAN**



Wisconsin Administrative Code prohibits roof drains & sump pumps to be hooked to sanitary sewer.

**\*\*I certify that the requirements of Wisconsin Administrative Code Chapter NR447, including a thorough asbestos inspections and, if required, a notification or intent to demolish and/or renovate, have been met.\*\***

Signature of Owner or Authorized Agent with Power of Attorney \_\_\_\_\_

Print Name \_\_\_\_\_

The above certifies that the listed information and intentions are true and correct, that all work shall be performed in compliance with the requirements of Ordinance No.148 and its amendments of the City of Hayward and the laws and regulations of the State of Wisconsin, and if acting as owner(s) agent, has the permission of the owner(s) to perform the work requested on this application. The above person(s) hereby give permission for access to the property for onsite inspection.

Issue date \_\_\_\_\_

Expiration date \_\_\_\_\_

<b><u>For Office Use Only</u></b>		Total Fee Required: \$ _____	
		<u>Fees Paid</u>	
UDC Permit Required?	Y N	Land Use:	\$ _____
State Approval Required?	Y N	Electrical:	\$ _____
Design Review Required?	Y N	Plumbing:	\$ _____
Planning Commission?	Y N	Erosion Control:	\$ _____
		Date received:	_____
		Check #:	_____

**FEE SCHEDULE**  
Effective January 1, 2016

**After the Fact Penalty / Double the Fee**

**INDUSTRIAL: Cost of Construction (Labor & Materials)**

New industrial related establishments	\$250.00
plus \$5.00 per \$1,000 cost of construction	
Additions/Alterations to existing industrial buildings	\$150.00
plus \$5.00 per \$1,000 cost of construction	
Accessory buildings for existing industrial property	\$150.00
plus \$5.00 per \$1,000 cost of construction	
Electrical & Plumbing - new, remodeling over \$500.00	\$150.00 (each)

**COMMERCIAL: Cost of Construction (Labor & Materials)**

New commercial/business buildings and/or uses	\$250.00
plus \$5.00 per \$1,000 cost of construction	
Additions/alterations to existing commercial buildings	\$150.00
plus \$5.00 per \$1,000 cost of construction	
Accessory buildings for existing commercial property	\$150.00
plus \$5.00 per \$1,000 cost of construction	
Electrical & Plumbing - new, remodeling over \$500.00	\$150.00 (each)

**RESIDENTIAL: Cost of Construction (Labor & Materials)**

New residential, replacement, relocated, mobile homes	\$175.00
plus \$25 per 500 ft <sup>2</sup> of floor area in excess of 1,000 ft <sup>2</sup>	
Additions/Alterations	
Habitable	\$ 75.00
plus \$25 per 500 ft <sup>2</sup> of floor area in excess of 500 ft <sup>2</sup>	
Non-habitable	\$ 75.00
(For new dwellings & habitable additions see schedule on back sheet)	
Accessory buildings	
100 ft <sup>2</sup> to 500 ft <sup>2</sup>	\$ 75.00
501 ft <sup>2</sup> to 1,500 ft <sup>2</sup>	\$ 150.00
1,501 ft <sup>2</sup> and larger	\$ 250.00
Additions/alterations to existing accessory buildings	\$ 50.00
Residential Electrical & Plumbing - new, remodeling over \$500.00	\$ 75.00 (each)

**MISCELLANEOUS:**

Filling, grading, land use-as a separate use	\$ 300.00
(Grading of more than 10,000 sq. ft.)	
Certified Survey Map Review (Must have County approval first)	\$ 50.00
Fence	\$ 50.00
Outdoor Heating Units	\$ 50.00

**DWELLINGS: onsite constructed, manufactured, and mobile homes**

Fee is based on total square footage of habitable area. Include second story, third story and loft. Include basements on tri-plexes or walkouts where the below grade level is heated. Do not include open decks, roofed or screened in porches, unheated entryways, unheated breeze-ways or attached garages.

Conditional Use(Planning Commission)	\$400.00
Zoning Change (Planning Commission)	\$400.00
Plus actual cost of publication of ordinance	
Variance (Board of Appeals)	\$450.00

<b>HABITABLE SQUARE FOOTAGE</b>	<b>\$Dwelling</b>	<b>\$Addition/Alteration</b>
Less than 500 square feet.....	NA.....	100.00
500 square feet to 1,000 square feet.....	200.00.....	125.00
1,001 square feet to 1,500 square feet.....	225.00.....	150.00
1,501 square feet to 2,000 square feet.....	250.00.....	175.00
2,001 square feet to 2,500 square feet.....	275.00.....	200.00
2,501 square feet to 3,000 square feet.....	300.00.....	225.00
3,001 square feet to 3,500 square feet.....	325.00.....	250.00
3,501 square feet to 4,000 square feet.....	350.00.....	275.00
4,001 square feet to 4,500 square feet.....	375.00.....	300.00
4,501 square feet to 5,000 square feet.....	400.00.....	325.00
5,001 square feet to 5,500 square feet.....	425.00.....	350.00
5,501 square feet to 6,000 square feet.....	450.00.....	375.00
6,001 square feet to 6,500 square feet.....	475.00.....	400.00
6,501 square feet to 7,000 square feet.....	500.00.....	425.00
7,001 square feet to 7,500 square feet.....	525.00.....	450.00
7,501 square feet to 8,000 square feet.....	550.00.....	475.00
8,001 square feet to 8,500 square feet.....	575.00.....	500.00
8,501 square feet to 9,000 square feet.....	600.00.....	525.00
9,001 square feet to 9,500 square feet.....	625.00.....	550.00
9,501 square feet to 10,000 square feet.....	650.00.....	575.00

Add \$25.00 per 500 square feet.