

**CITY OF HAYWARD**  
**SAWYER COUNTY, WISCONSIN**  
**REGULAR CITY COUNCIL MEETING**  
Monday, February 13, 2017  
**MINUTES**

The meeting was called to order by Mayor Swinkowski at 6:05 p.m.

Council Present: Mayor Swinkowski, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Munich, and Ald. Voight  
Council Absent: Ald. Speros  
Others Present: Attorney Kelsey, Chief Clapero, Assistant Chief Wohling, Director McCue, Clerk Poppe, Deputy Clerk Metcalf, Mike Swan, Mike Stoffel, Ben Popp, Allan Serrano, Diane Ford and Frank Zufall

**Allan Serrano: American Birkebeiner – Update on the 2017 American Birkebeiner Events**

Allan Serrano presented those in attendance with a copy of the American Birkebeiner Official Participant Guide. Allan Serrano and Ben Popp then updated the mayor and council on the upcoming 2017 Birkebeiner events. Ald. Kennell voiced his concerns as to why the council was being informed just ten days prior to the start of the events. The request not to allow parking on either side of Kansas Avenue and Dakota Avenue on Thursday, Friday and Saturday was also of concern. Discussion ensued. A motion was made by Ald. Gillis, seconded by Ald. Miller to approve the requests for the 2017 American Birkebeiner events as presented; except that parking shall be allowed on the Main Street sides of both Kansas Avenue and Dakota Avenue on Thursday and Friday; both sides of Kansas Avenue and Dakota Avenue will be closed to parking on Saturday; the request to designate six spaces in the municipal parking lot on Dakota Avenue for event operations was withdrawn. Motion carried.

**Hayward Area Chamber of Commerce – Requests for the 2017 Musky Festival Events**

A motion was made by Ald. Munich, seconded by Ald. Kreyer to approve the Hayward Area Chamber of Commerce's requests for the 2017 Musky Festival 5K/10K Run/Walk & Minnow Run events as outlined in a letter dated January 9, 2017, submitted by Cathy Larson; and the requests for the 2017 Musky Festival street closing, sidewalk sales and event banner as outlined in a letter dated January 9, 2017, submitted by Cathy Larson. Motion carried.

**Ordinance No. 528: Rights of Way**

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to approve and adopt Ordinance No. 528: Rights of Way as written and presented; a summary of the ordinance will be published in the Sawyer County Record. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Munich – yes; Ald. Voight – yes. Motion carried. Ayes (7), Nays (0)

**A motion was made by Ald. Munich, seconded by Ald. Kreyer to approve the following:**

1. **Minutes:** Public Works of 01/09; Finance of 01/09; and Regular Council of 01/09 (abridged & unabridged)
2. **From Public Works of 02/13:**
  - A. Rejecting the proposal provided by Ayres Associates for an amount not to exceed \$24,000 for engineering services only for the design, bidding and construction observation services for the rerouting of the storm sewer running under the Moccasin Bar. Instead approving the second proposal submitted by Ayres which includes the submission of a CDBG-PF grant application.
  - B. The proposal provided by Ayes Associates for an amount not to exceed \$29,500 for engineering services for the design, bidding and construction observation services for the rerouting of the storm sewer running under the Moccasin Bar; and for the services associated with the submission of a CDBG-PF grant application.
  - C. Director McCue stated that he has been approached by a person interested in purchasing the City owned property at the end of Towne View Road & Olker Road for potential residential development. The council was in agreement that the sale of the property would be beneficial to the City, as the property could then be placed on the tax roll. It was noted that a value should be obtained for the property before any sales agreement is made.

- D. Director McCue would like to clarify and make a part of the official minutes the fact that the road at the intersection of Beal Avenue and Guard Street leading into the Indianhead Community Action Agency development is not a City Street, but is in fact a private road. The City owns the property on which the road is located; however, the road has never been taken over or maintained as a City street. The road, in its current state, does not meet the necessary prerequisites of a City street.
- E. Director McCue updated the council members as to the wastewater treatment plant Compliance Maintenance Annual Report. As a way to try to reduce nitrogen levels, the City plans to have the trees cut back 100 feet on both sides of each of the roads throughout the spray irrigation area of the treatment plant property. Once the timber is harvested, the City will begin discharging the wastewater in a 360 degree radius, increasing the area over which the nitrogen will be spread; and potentially reducing the amount of nitrogen detected in the monitoring well.
- F. Director McCue presented a map of the City which highlighted potential road repaving project options throughout the next several years.

**3. From Finance of 02/13:**

- A. The 2016 budget transfers as presented. General Government: Council -\$2,200; Special Legal Counsel +\$1,100; Clerk-Treasurer -\$10,000; Election -\$3,049; Accounting -\$2,500; Assessor +\$39,000; City Hall -\$2,600; Beautification - \$1,500; Fire Hall -\$1,500; Taxes/Charge Offs -\$500; Contingency -\$30,000; Public Safety: Police Department -\$30,000; Fire Department -\$3,000; Building/Zoning Enforcement -\$2,000; Public Works: Highway & Street Maintenance +\$58,000; Snow & Ice -\$10,000; Street Lighting -\$2,000; Sidewalks -\$2,000; Sanitation: Garbage Collection -\$2,500; Landfill -\$5,000; Culture & Recreation: Parks -\$1,000; Celebration & Events +\$15,249; and Conservation & Development: Planning Commission -\$2,000.
- B. The proposal submitted by Anderson Hager & Moe to audit the 2016 City of Hayward financial records for an amount estimated to range between \$21,500 and \$23,550; the actual fees will be based on the time spent at the standard hourly rates, plus travel and other out-of-pocket costs.
- C. The payment of City General Fund checks numbered 30313 through 30424; and Water & Sewer Fund checks numbered 9743 through 9779; there were no account transfers made in January.

**4. Operator Licenses – Regular (June 30, 2017):** JoAnn M Dougherty and Elizabeth Elliott

**Roll Call Vote:** Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Munich – yes; Ald. Voight – yes. Motion carried. Ayes (7), Nays (0)

**Public Comment**

Ald. Miller informed the council members that there has been a revitalization of the Sawyer County Economic Development Corporation. Ald. Miller felt that it would be a good idea if a representative from the City attended the meetings on the City’s behalf.

Frank Zufall inquired about the submission of an application for CDBG funding to aid with the costs associated with rerouting the storm sewer running under the Moccasin Bar. Mike Stoffel explained that the Community Development Block Grant is a 50 / 50 match with a maximum award amount of up to \$500,000.

**Adjournment**

A motion was made by Ald. Munich, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 6:45 p.m.

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\*William L Swintkowski, Mayor

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\*Lisa Poppe, Clerk-Treasurer