

**CITY OF HAYWARD  
SAWYER COUNTY, WISCONSIN  
REGULAR CITY COUNCIL MEETING**

Monday, August 19, 2013

**MINUTES**

The meeting was called to order by Mayor Swinkowski at 6:00 p.m.

**Roll Call**

Council Present: Mayor Swinkowski, Ald. Gillis, Ald. Johnson, Ald. Kreyer, Ald. Munich, Ald. Parker, Ald. Voight, Ald. Worman

Council Absent: Ald. Speros

Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Assistant Chief Faulstich, Clerk Gunther, Deputy Clerk Poppe, Kathy Prenn, Mike Covelli, Mark Kelsey, Kevin Ruetten, Dave & Pat Acheson, Bill O'Brien, Rockne Gunther, Terrell Boettcher, and other interested citizens

**Mayor Swinkowski started the meeting with the presentations of plaques to two retiring City of Hayward Employees.**

Chief Clapero and Assistant Chief Faulstich presented retiring Reserve Officer, David Acheson, with a plaque; and thanked him for his many years of dedicated service to the City of Hayward and its residents.

Mayor Swinkowski then presented retiring Clerk-Treasurer, Lucy Gunther, with a plaque; and thanked her for her many years of dedicated service to the City of Hayward and its residents.

**Hayward Chamber of Commerce – 2013 Fall Festival Requests (Saturday, September 21, 2013)**

A motion was made by Ald. Munich, seconded by Ald. Worman to approve the Hayward Area Chamber of Commerce's requests, as presented in a letter dated July 23, 2013, for Fall Festival to be held on Saturday, September 21, 2013. Motion carried.

**Hayward Community School District – Homecoming Bonfire request (Thursday, October 3, 2013)**

A motion was made by Ald. Gillis, seconded by Ald. Parker to approve the Hayward Community School District's request, as presented in a letter dated August 9, 2013, to hold a Homecoming Bonfire on Thursday, October 3, 2013; provided the Hayward Community School District works with and coordinates the event with the City Fire Department. Motion carried.

**Weiss Community Library – Century Bike Tour Event (Sunday, September 22, 2013)**

A motion was made by Ald. Parker, seconded by Ald. Munich to approve the Weiss Community Library's Fall Century Bike Tour event on Sunday, September 22, 2013, to be held on portions of the City of Hayward Pedestrian / Bike path. Motion carried.

**Ordinance No. 517: Change in Zone District – Ricky Hall – 10315 S Florida Avenue**

A motion was made by Ald. Kreyer, seconded by Ald. Voight to adopt Ordinance No. 517, as read by Attorney Kelsey, allowing the change in zone district requested by Ricky Hall, 10315 Florida Avenue from Residential One (R-1) to Commercial One (C-1). Roll Call Vote: Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kreyer – yes, Ald. Munich – yes, Ald. Parker – yes, Ald. Voight – yes, Ald. Worman – yes. Motion carried. Ayes (7), Nays (0)

**Ordinance No. 518: Amend conditions placed on zone district change – God's Country LLC – 10603 California Avenue**

A motion was made by Ald. Gillis, seconded by Ald. Worman to adopt Ordinance No. 518, as read by Attorney Kelsey, amending the conditions placed on the change in zone district requested by God's Country LLC, 10603 California Avenue. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kreyer – yes, Ald. Munich – yes, Ald. Parker – yes, Ald. Voight – yes, Ald. Worman – yes. Motion carried. Ayes (7), Nays (0)

**Ordinance – Amending Ordinance No. 306: Offenses against State Laws subject to Forfeiture**

This item was removed from the agenda.

**A motion was made by Ald. Munich, seconded by Ald. Voight to approve the following:**

1. **Minutes:** Public Works of 7/15; Finance of 7/15; Council of 7/15 (abridged / unabridged); Planning Commission of 7/18; Finance of 8/7; and Cemetery of 8/15
2. **From Personnel of 8/19/13**
  - A. The retirement/resignation of Clerk-Treasurer Lucy Gunther; and the appointment of Deputy Clerk-Treasurer, Lisa Poppe, to the Clerk-Treasurer position effective September 1, 2013.

**3. Police Department**

- A. The retirement/resignation of Reserve Officer David Acheson.
- B. The addition of Malcolm Haag & David Hibbard as reserve officers.

**4. From Public Works of 8/19/13**

- A. The purchase of a pump for the Master Lift Station in the amount of \$13,580 from Dakota Pump & Control Inc.
- B. The purchase of a DO Meter / Probe for the Wastewater Treatment Plant in the amount of \$2,080 from North Central Laboratories.
- C. The contract in the amount of \$281,023.97 with Mattison Contractor's Inc for Phase II of the Pedestrian/Bike Trail.

**5. From Finance of 8/19/13**

- A. The payment of City General Fund checks numbered 26710 through 26802; Water & Sewer Fund checks numbered 8538 through 8571; and the July account transfers.
- B. Resolution 13-07: Bank accounts – Change in authorized signers; new signature cards, as read by Attorney Kelsey.

RESOLUTION 13-07

WHEREAS, it is the current policy of the Common Council of the City of Hayward to require two signatures on all checks issued, that being the signature of the City Clerk, the Mayor, or the Council President; and

WHEREAS, the current City Clerk, Lucille A Gunther, has submitted notice of her retirement;

BE IT HEREBY RESOLVED, that the Common Council of the City of Hayward authorizes the removal of the retiring City Clerk and the addition of the newly appointed City Clerk, Lisa Poppe, on all City of Hayward bank accounts including, but not limited to; checking, savings, money markets, certificate of deposits, and loans.

BE IT FURTHER RESOLVED that the Common Council of the City of Hayward authorizes the completion of new signature cards and any other documents deemed necessary to make the transition in the City Clerk position.

BE IT FURTHER RESOLVED that the Finance Committee will continue to review all expenditures on a monthly basis.

**6. Operator Licenses – Regular (June 30, 2014): Susan J Scheer; Gary R Larson; Jason J Beck; Debbie L Kovar; and Diana L Sawyer**

**Roll Call Vote:** Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kreyer – yes, Ald. Munich – yes, Ald. Parker – yes, Ald. Voight – yes, Ald. Worman – yes. Motion carried. Ayes (7), Nays (0)

**Public Comments**

Kathy Prenn, President of the Northern Lakes Cooperative Board, addressed the Mayor and Council as to why the Co-op's request for a change in "Class A" liquor license premise description was referred to the License, Permits & Ordinance Committee, instead of being acted upon at tonight's council meeting. Attorney Kelsey advised that it was referred to the LPO Committee in order to review the requested change and to determine if the change in premise description would be in compliance with City Ordinance Nos. 402 & 417.

**Executive Session**

A motion was made by Ald. Munich, seconded by Ald. Gillis to go into executive session per §19.85(1)(g) conferring with legal counsel with respect to litigation in which the City is or is likely to become involved. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kreyer – yes, Ald. Munich – yes, Ald. Parker – yes, Ald. Voight – yes, Ald. Worman – yes. Motion carried. Ayes (7), Nays (0)

**Action from Executive Session**

No action was taken.

**Adjournment**

A motion was made by Ald. Munich, seconded by Ald. Voight to adjourn. The meeting was adjourned at 6:35 p.m.