

**CITY OF HAYWARD  
SAWYER COUNTY, WISCONSIN  
ANNUAL ORGANIZATIONAL MEETING  
Tuesday, April 15, 2025  
MINUTES**

Mayor Gillis called the meeting to order at 5:00 p.m.

**Roll Call**

Council Present: Mayor Gillis, Ald. Hand, Ald. Herrmann, Ald. Hill, Ald. Hofer, Ald. Kreyer, Ald. Miller, Ald. Swan  
Council Absent: Ald. Williamson  
Others Present: Attorney Kelsey, Clerk Poppe

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Oaths of Office**

Clerk Poppe certified that the oaths of office are on file for the newly elected officials in attendance: Mayor Gary Gillis; Ald. Randy Hill (Aldermanic District 1); Ald. Christopher Hofer (Aldermanic District 2); Ald. Linda Hand (Aldermanic District 4). *Note:* Ald. Ward Williamson (Aldermanic District 3) was not in attendance.

**Election of Council President**

Ald. Swan made a motion, seconded by Ald. Hofer to nominate Ald. Jim Miller as council president. No other nominations were made. Ald. Swan made a motion, seconded by Ald. Hofer, to close nominations. Ald. Jim Miller will serve as council president for a term of one year. Motion carried.

**Ald. Miller made a motion, seconded by Ald. Hand, to approve the following:**

1. Mayor Gillis's appointments to the Committees, Board of Appeals, Board of Review, Planning Commission and Library Board (Committee, Commission and Board appointments appear at the end of the minutes).
2. Mayor Gillis's appointment of Attorney Michael Kelsey to serve as the City of Hayward Attorney.
3. Appointment of the City of Hayward Health Officer – position remains vacant at this time; the City of Hayward will refer to the Sawyer County Health Department.

**Roll Call Vote:** Ald. Hand – yes; Ald. Herrmann – yes; Ald. Hill – yes; Ald. Hofer – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Swan – yes. Motion carried. Ayes (7), Nays (0).

**Resolution No. 25-01: Designation of Official News Paper (one year)**

Ald. Hand made a motion, seconded by Ald. Hofer, to approve and adopt Resolution No. 25-01: Designating the Sawyer County Record as the City of Hayward's Official Newspaper, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand – yes; Ald. Herrmann – yes; Ald. Hill – yes; Ald. Hofer – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Swan – yes. Motion carried. Ayes (7), Nays (0).

RESOLUTION NO. 25-01

A Resolution Designating the Official Newspaper of the City of Hayward  
BE IT HEREBY RESOLVED, that the Sawyer County Record be designated as the official newspaper of the City of Hayward for a term of one year.

**Resolution No. 25-02: Designation of Public Depositories (one year)**

Ald. Miller made a motion, seconded by Ald. Kreyer, to approve and adopt Resolution No. 25-02: Designation of Public Depositories, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand – yes; Ald. Herrmann – yes; Ald. Hill – yes; Ald. Hofer – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Swan – yes. Motion carried. Ayes (7), Nays (0).

RESOLUTION NO. 25-02

A Resolution Designating Public Depositories for the City of Hayward  
BE IT HEREBY RESOLVED, that Frandsen Bank & Trust, Johnson Bank, Associated Bank, Chippewa Valley Bank, Superior Choice Credit Union and Shell Lake State Bank be designated as Public Depositories for the City of Hayward for a term of one year.

Ald. Swan made a motion, seconded by Ald. Kreyer, to adjourn the meeting. The meeting adjourned at 6:05 p.m.

**2025 COMMITTEE APPOINTMENTS**

**PUBLIC WORKS**  
Ward Williamson\*  
Joe Kreyer  
Mike Swan  
Dena Herrmann

**POLICE & FIRE**  
Jim Miller\*  
Chris Hofer  
Mike Swan  
Linda Hand

**FINANCE**  
Jim Miller\*  
Randy Hill  
Dena Herrmann  
Chris Hofer

**PLANNING & DEVELOPMENT**  
Jim Miller\*  
Dena Herrmann  
Mike Swan  
Ward Williamson

**PERSONNEL**  
Chris Hofer\*  
Joe Kreyer  
Linda Hand  
Ward Williamson

**LEGAL**  
Linda Hand\*  
Chris Hofer  
Randy Hill  
Jim Miller

**LICENSE PERMITS & ORD.**  
Ward Williamson\*  
Chris Hofer  
Randy Hill  
Mike Swan

**PROPERTY & BUILDINGS**  
Mike Swan\*  
Chris Hofer  
Joe Kreyer  
Linda Hand

**LABOR NEGOTIATIONS**  
Mayor - Gary Gillis  
Finance - Jim Miller  
Public Works - Ward Williamson  
Personnel - Chris Hofer  
Police & Fire - Randy Hill

**BOARD OF APPEALS**  
Carl Kozak - 2 yr  
David Jacobsen - 2 yr\*  
Rob Lang - 1 yrs  
Darick Jensen - 1 yrs  
John Becker - 3 yrs  
Alternate 1st - Vacant  
Alternate 2nd - Vacant

**LIBRARY BOARD**  
Tom Burgess - 4/2026  
Donna Yackel - 4/2027  
Matt Ostrander - 4/2027  
Janelle Disher - 4/2027  
Kathy McCoy - 4/2026  
Kathy Rasmussen - 4/2026  
Katie Pritchett - 4/2026  
Kay Wilson - County Rep  
Vacant - County Alt  
Shannon Hofer - City Rep

**BOARD OF REVIEW**  
Mayor - Gary Gillis  
Clerk - Lisa Poppe  
Property Com. - Mike Swan  
Finance Com. - Jim Miller  
Alternate - Chris Hofer

**PLANNING COMMISSION**  
Mayor - Gary Gillis  
Council - Chris Hofer  
Thomas J Duffy - 1 yr  
Brian Devries - 1 yr  
Tim Conner - 3 yrs  
Ken Disher - 2 yrs  
Matt Albrecht - 1 yr

**OFFICIAL PAPER**  
Sawyer County Record

**ASSESSOR**  
Associated Appraisal Consultants  
Justin Servin

**PUBLIC DEPOSITORIES**  
Associated Bank  
Chippewa Valley Bank  
Superior Choice Credit Union  
Johnson Bank  
Frandsen Bank & Trust  
Shell Lake State Bank

**HEALTH OFFICER**  
Open

**MAYOR**  
Gary Gillis

**CITY ATTORNEY**  
Mike Kelsey

**COUNCIL PRESIDENT**  
Jim Miller

\*Denotes Committee Chairperson. Regular Council Meetings are on the 2nd Monday of each month at 6:00 p.m. Finance Committee meets prior to Council Meeting. Chairperson of committees may call committee meetings with the approval of the Mayor and must notify the Clerk's Office to schedule meetings and make public notice.

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\*Gary Gillis, Mayor

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\*Lisa Poppe, City Clerk/Treasurer