

**CITY OF HAYWARD  
SAWYER COUNTY, WISCONSIN  
ANNUAL ORGANIZATIONAL MEETING  
Tuesday, April 18, 2023  
MINUTES**

The meeting was called to order by Mayor Gillis at 5:00 p.m.

**Roll Call:**

Council Present: Mayor Gillis, Ald. Hand, Ald. Herrmann, Ald. Hofer, Ald. Kreyer, Ald. Nelson, Ald. Swan and Ald. Williamson

Council Absent: Ald. Miller

Others Present: Chief Clapero, Chief Herrmann and Clerk Poppe

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Mayoral Appointment of Christopher Hofer as Alderman – Aldermanic District 2**

A motion was made by Ald. Williamson, seconded by Ald. Hand to approve Mayor Gillis's appointment of Christopher Hofer to fill the vacant aldermanic district seat, representing Aldermanic District 2. (Note: Gary Gillis was elected as Alderman to represent Aldermanic District 2; however, Gillis declined the Aldermanic District 2 position to serve as Mayor, to which he was also elected in the election held April 4, 2023) Motion carried.

**Oaths of Office – Certification that Oaths of Office are on file for all newly elected & appointed officials**

Clerk Poppe certified that the Oaths of Office have been signed by and are on file for the newly elected and appointed officials: Gary Gillis (Mayor); Larry Nelson (Aldermanic District 1); Christopher Hofer (Aldermanic District 2); Ward Williamson (Aldermanic District 3) and Linda Hand (Aldermanic District 4).

**Election of Council President**

A motion was made by Ald. Williamson, seconded by Ald. Swan to nominate Ald. Miller as Council President. No other nominations were made. Motion carried. Ald. Jim Miller will serve as Council President.

**A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve the following:**

1. Mayor Gillis's appointments to Committees, Board of Appeals, Board of Review, Planning Commission and Library Board (Committee, Commission and Board appointments appear at the end of the minutes).
2. Mayor Gillis's appointment of Attorney Michael Kelsey to serve as the City of Hayward Attorney.
3. Appointment of the City of Hayward Health Officer – position remains vacant at this time; the City of Hayward will refer to the Sawyer County Health Department.

**Roll Call Vote:** Ald. Hand - yes, Ald. Herrmann - yes, Ald. Hofer - yes, Ald. Kreyer - yes, Ald. Nelson - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (7), Nays (0)

**Resolution No. 23-06: Designation of Official Newspaper**

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve and adopt Resolution No. 23-06: Designating the Sawyer County Record as the City of Hayward's Official Newspaper, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand - yes, Ald. Herrmann - yes, Ald. Hofer - yes, Ald. Kreyer - yes, Ald. Nelson - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (7), Nays (0)

RESOLUTION NO. 23-06

A Resolution Designating the Official Newspaper of the City of Hayward  
BE IT HEREBY RESOLVED, that the Sawyer County Record be designated as the official newspaper of the City of Hayward for a term of one year.

**Resolution No. 23-07: Designation of Public Depositories**

A motion was made by Ald. Hand, seconded by Ald. Hofer to approve and adopt Resolution No. 23-07: Designation of Public Depositories, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand - yes, Ald. Herrmann - yes, Ald. Hofer - yes, Ald. Kreyer - yes, Ald. Nelson - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (7), Nays (0)

RESOLUTION NO. 23-07

A Resolution Designating Public Depositories for the City of Hayward

BE IT HEREBY RESOLVED, that Frandsen Bank & Trust, Johnson Bank, Associated Bank, Chippewa Valley Bank, Superior Choice Credit Union and Shell Lake State Bank be designated as Public Depositories for the City of Hayward for a term of one year.

**Adjournment**

A motion was made by Ald. Swan, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 5:10 p.m.

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\*Gary Gillis, Mayor

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\*Lisa Poppe, City Clerk-Treasurer

**2023 COMMITTEE, COMMISSION & BOARD ASSIGNMENTS**

<b><u>PUBLIC WORKS</u></b> Ward Williamson* Joe Kreyer Mike Swan Dena Herrmann	<b><u>POLICE &amp; FIRE</u></b> Jim Miller* Chris Hofer Larry Nelson Linda Hand	<b><u>FINANCE</u></b> Jim Miller* Larry Nelson Dena Herrmann Chris Hofer
<b><u>PLANNING &amp; DEVELOPMENT</u></b> Jim Miller* Dena Herrmann Mike Swan Ward Williamson	<b><u>PERSONNEL</u></b> Chris Hofer* Joe Kreyer Linda Hand Ward Williamson	<b><u>LEGAL</u></b> Linda Hand* Chris Hofer Larry Nelson Jim Miller
<b><u>LICENSE PERMITS &amp; ORD.</u></b> Ward Williamson* Chris Hofer Larry Nelson Mike Swan	<b><u>PROPERTY &amp; BUILDINGS</u></b> Mike Swan* Chris Hofer Joe Kreyer Linda Hand	<b><u>LABOR NEGOTIATIONS</u></b> Mayor - Gary Gillis Public Works - Ward Williamson Finance - Jim Miller Personnel - Chris Hofer Police & Fire - Larry Nelson
<b><u>BOARD OF APPEALS</u></b> Carl Kozak - 3 yr David Jacobsen - 3 yr Rob Lang - 2 yrs Darick Jensen - 2 yrs John Becker - 1 yrs* Alternate 1st - Vacant Alternate 2nd - Vacant	<b><u>LIBRARY BOARD</u></b> Tom Burgess - 4/2026 Donna Yackel - 4/2024 Matt Ostrander - 4/2024 Ray Moeller - 4/2024 Kathy McCoy - 4/2026 Ann Schleeter - 4/2026 Katie Pritchett - 4/2026 Vacant - County Rep Vacant - County Alt Vacant - City Council Rep	<b><u>BOARD OF REVIEW</u></b> Mayor - Gary Gillis Clerk - Lisa Poppe Property Com. - Mike Swan Finance Com. - Jim Miller Alternate - Larry Nelson
<b><u>PLANNING COMMISSION</u></b> Mayor - Gary Gillis Council - Chris Hofer Thomas J Duffy - 3 yr Brian Devries - 3 yr Tim Conner - 2 yrs Ken Disher - 1 yrs Matt Albrecht - 1 yr	<b><u>OFFICIAL PAPER</u></b> Sawyer County Record	<b><u>PUBLIC DEPOSITORIES</u></b> Associated Bank Chippewa Valley Bank Superior Choice Credit Union Johnson Bank Frandsen Bank & Trust Shell Lake State Bank
<b><u>MAYOR</u></b> Gary Gillis	<b><u>ASSESSOR</u></b> Associated Appraisal Consultants Inc Walt Hughes	<b><u>HEALTH OFFICER</u></b> Open
	<b><u>CITY ATTORNEY</u></b> Mike Kelsey	<b><u>COUNCIL PRESIDENT</u></b> Jim Miller

\*Denotes Committee Chairperson. Regular Council Meetings are on the 2nd Monday of each month at 6:00 p.m. Finance Committee meets prior to Council Meeting. Chairperson of committees may call committee meetings with the approval of the Mayor and must notify the Clerk's Office to schedule meetings and make public notice.