City of Hayward

15889 W Third Street, P.O. Box 969, Hayward, WI 54843
Telephone (715) 634-4612 Fax (715) 634-5868
Website: www.cityofhaywardwi.gov

APPLICATION FOR LAND USE PERMIT

Date _____ Permit No._____

Ordinance #471

"Any structural changes or major changes to mechanical systems that involve extensions shall require permits. Restoration or repair of an installation to its previous code-complaint condition as determined by the building inspector is exempt from permit requirements. Re-siding, re-roofing, finishing of interior surfaces, and installation of cabinetry, doors, and windows shall be exempt from permit requirements."

Construction **shall not begin** until all required permits have been issued. This permit is valid for one year from date of issue.

Owner: _____ Mailing Address: _____

Phone: _____ City, State, Zip: _____

PERMIT REQUESTED: ☐ Land Use (Construction) ☐ Electrical ☐ Plumbing ☐ Erosion Control

CONTRACTOR NAME	LICENSE CERT #	MAILING ADDRESS	PHONE
Building Contractor			
Electrical Contractor			
Plumbing Contractor			

PROJECT LOCATION:

Site Address: _____ Setbacks: Front ____ Rear ____ L. Side ____ R. Side ____

Tax Parcel No: 236-____ - ____ - ____ Zoned: ____ Lot: ____ ft wide x ____ ft deep Acres: ____

Is there a wetland within 100 feet of the building site? ____ If yes, how far? ____ Flood Plain? No

TYPE OF WORK:

☐ **New**	☐ **Accessory Building**	☐ **Addition/Alteration**	☐ **Relocate Structure**
☐ Single Family	☐ Deck-detached	☐ Deck-attached	
☐ Multi family dwelling	☐ Garage-detached	☐ Garage-attached	☐ Erosion Control
☐ Mobile/Manufactured	☐ Screen House/Gazebo	☐ Porch ☐ Bathroom	☐ Filling
☐ Single Wide ☐ Dbl Wide	☐ Storage Bldg/Shed	☐ Living Rm ☐ Enclosure	☐ Dredging
☐ Modular/Manufactured	☐ Outdoor Heating Unit	☐ Kitchen ☐ Fence	☐ Grading
☐ Other _____	☐ Other _____	☐ Bedroom ☐ Other _____	☐ Other _____

TYPE OF CONSTRUCTION:

☐ Frame ☐ Log ☐ Pole/Metal ☐ Block ☐ Concrete ☐ Other _____

CONSTRUCTION COST: (Labor & Materials)

Primary Structure Cost $ _____ Accessory Bldg. Cost $ _____

Addition/Alteration Cost $ _____ Electrical Cost $ _____ Plumbing Cost $ _____

Describe the construction using these columns. List each dimension of each structure in a separate column.

#1 _____

Size: _____ ft. wide x _____ ft. long

Height: _____ ft.

No. Bedrooms: _____

Floor Area: _____ sf.

Off-street Parking Spaces: _____

#2 _____

Size: _____ ft. wide x _____ ft. long

Height: _____ ft.

No. Bedrooms: _____

Floor Area: _____ sf.

Off-street Parking Spaces: _____

SITE PLAN:

1. Enter lot dimensions and indicate north by arrow. 2. Indicate the location and size of the requested construction activities.
3. Also, indicate the location and distance to the lot lines, the well, any wetland areas, septic tank and drain field.

SITE PLAN

Wisconsin Administrative Code prohibits roof drains & sump pumps to be hooked to sanitary sewer.

****I certify that the requirements of Wisconsin Administrative Code Chapter NR447, including a thorough asbestos inspections and, if required, a notification or intent to demolish and/or renovate, have been met.****

Signature of Owner or Authorized Agent with Power of Attorney _____

Print Name_____

The above certifies that the listed information and intentions are true and correct, that all work shall be performed in compliance with the requirements of Ordinance No.148 and its amendments of the City of Hayward and the laws and regulations of the State of Wisconsin, and if acting as owner(s) agent, has the permission of the owner(s) to perform the work requested on this application. The above person(s) hereby give permission for access to the property for onsite inspection.

Issue date_____

Expiration date_____

For Office Use Only

Total Fee Required: $ _____

UDC Permit Required?	Y	N
State Approval Required?	Y	N
Design Review Required?	Y	N
Planning Commission?	Y	N

Land Use:	$ _____
Electrical:	$ _____
Plumbing:	$ _____
Erosion Control:	$ _____

Date Received _____ Check No _____

FEE SCHEDULE

Effective January 1, 2016

After the Fact Penalty / Double the Fee

INDUSTRIAL: **Cost of Construction (Labor & Materials)**

New industrial related establishments	$250.00
plus $5.00 per $1,000 cost of construction	
Additions/Alterations to existing industrial buildings	$150.00
plus $5.00 per $1,000 cost of construction	
Accessory buildings for existing industrial property	$150.00
plus $5.00 per $1,000 cost of construction	
Electrical & Plumbing - new, remodeling over $500.00	$150.00 (each)

COMMERCIAL: **Cost of Construction (Labor & Materials)**

New commercial/business buildings and/or uses	$250.00
plus $5.00 per $1,000 cost of construction	
Additions/alterations to existing commercial buildings	$150.00
plus $5.00 per $1,000 cost of construction	
Accessory buildings for existing commercial property	$150.00
plus $5.00 per $1,000 cost of construction	
Electrical & Plumbing - new, remodeling over $500.00	$150.00 (each)

RESIDENTIAL: **Cost of Construction (Labor & Materials)**

New residential, replacement, relocated, mobile homes	$175.00
plus $50 per 500 sq. ft. of floor area in excess of 1,000 sq. ft.	
Additions/Alterations	
Habitable	$ 75.00
plus $50 per 500 sq. ft. of floor area in excess of 500 sq. ft.	
Non-habitable	$ 75.00
(For new dwellings & habitable additions see schedule on back sheet)	
Accessory buildings	
100 sq. ft. to 500 sq. ft.	$ 75.00
501 sq. ft. to 1,500 sq. ft.	$ 150.00
1,501 sq. ft. and larger	$ 250.00
Additions/alterations to existing accessory buildings	$ 50.00
Residential Electrical & Plumbing - new, remodeling over $500.00	$ 75.00 (each)

MISCELLANEOUS:

Filling, grading, land use-as a separate use	$ 300.00
(Grading of more than 10,000 sq. ft.)	
Certified Survey Map Review (Must have County approval first)	$ 50.00
Fence	$ 50.00
Outdoor Heating Units	$ 50.00

DWELLINGS: onsite constructed, manufactured, and mobile homes

Fee is based on total square footage of habitable area. Include second story, third story and loft. Include basements on tri-plexes or walkouts where the below grade level is heated. Do not include open decks, roofed or screened in porches, unheated entryways, unheated breeze-ways or attached garages.

Conditional Use (Planning Commission)	$400.00
Zoning Change (Planning Commission)	$400.00
Plus actual cost of publication of ordinance	
Variance (Board of Appeals)	$450.00