

**CITY OF HAYWARD**  
**SAWYER COUNTY, WISCONSIN**  
**REGULAR CITY COUNCIL MEETING**  
Monday, March 14, 2016  
**MINUTES**

The meeting was called to order by Mayor Swinkowski at 6:00 p.m.

Council Present: Mayor Swinkowski, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Munich, Ald. Voight, Ald. Speros  
Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Assistant Chief Wohling, Clerk Poppe, Deputy Clerk Metcalf, Greg Neff, Steve Butchart, and Frank Zufall

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Mayor Swinkowski thanked Brian & Larry Fuller (Angler's Bar & Grill) on behalf of the City of Hayward for providing the public works crew with pizza and soda the night the snow was placed on Main Street for the 2016 Birkie events.

**A motion was made by Ald. Munich, seconded by Ald. Kreyer to approve the following:**

1. **Minutes:** Public Works of 2/8; Finance of 2/8; Regular Council of 2/8 (abridged / unabridged); Public Works of 2/15; and Planning Commission of 2/18
2. **From Public Works of 3/14:**
  - A. Attorney Kelsey taking whatever legal action is necessary to vacate both the Alley between Reinke Street & Beal Avenue; and the alley between Florida Avenue & Michigan Avenue (Hwy 63 & 2<sup>nd</sup> Street); the City is to maintain an easement for the sewer main located in the alley between Florida Avenue & Michigan Avenue.
  - B. Attorney Kelsey taking whatever legal action is necessary to confirm that the portion of Minnesota Avenue running between Hwy 63 and 2<sup>nd</sup> Street is in Northern Lakes Cooperative's name.
  - C. The City of Hayward Procurement Policy as presented.
3. **From Finance of 3/14:**
  - A. The payment of City General Fund checks numbered 29409 through 29514; Water & Sewer Fund checks numbered 9447 through 9476; and the February account transfers as presented.
4. **Operator Licenses: Regular** (June 30, 2016): Ronald R Mayfield; Gerald L Wright; Joseph A Nowakowski; and Teresa M Mitchell
5. **Dates for:** Open Book: Wednesday, May 4, 2016 (8:00 a.m. until 10:00 a.m.)  
Board of Review: Thursday, May 26, 2016 (8:00 a.m. until 10:00 a.m.)
6. **The Joint Powers Agreement**, as presented, between the City of Hayward and Sawyer County.
7. **Alcohol Beverage Retail Licenses for:**  
Class "A" Fermented Malt Beverage and "Class A" Liquor (Cider Only) license for the period of March 31, 2016 to June 30, 2016, Indianhead Oil Co Inc. (Holiday Station Store #28), John D Doyle, agent, 15752 US Hwy 63, Hayward WI 54843  
Class "A" Fermented Malt Beverage and "Class A" Liquor (Cider Only) license for the period of March 31, 2016 to June 30, 2016, Indianhead Oil Co Inc. (Holiday Station Store #36), John M Master, agent, 10478 State Road 27, Hayward WI 54843  
Class "A" Fermented Malt Beverage license for the period of March 15, 2016 to June 30, 2016, CAP Operations Inc. (Holiday #31), Jeanne D Timberlake, agent, 15771 US Hwy 63, Hayward WI 54843
8. **A Transfer of Agent:** Walgreens Co. – from Craig Bulow to Cory Holt

**Roll Call Vote:** Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kennell – yes, Ald. Kreyer – yes, Ald. Miller – yes, Ald. Munich – yes, Ald. Voight – yes, Ald. Speros – yes. Motion carried. Ayes (8), Nays (0)

### **Public Comments**

Ald. Miller stated that he had an open records request for his private email account; and that he was required to provide the emails due to the fact that he used his personal email account for City business. Ald. Miller suggested that the City look into setting up individual City email accounts for council members and employees.

Frank Zufall, Sawyer County Record, asked about the reporting of picnic licenses under the Clerk's Report portion of the agenda. Clerk Poppe stated that per state statutes, municipalities may delegate the authority to issue picnic beer and wine licenses to a municipal official. The City of Hayward has delegated this authority to the clerk. The mayor and council members are being made aware of the picnic licenses the clerk has issued or will be issuing.

Steve Butchart, Outdoor Ventures, requested permission to have Main Street between 3<sup>rd</sup> and 4<sup>th</sup> Streets closed the morning of Saturday, March 19<sup>th</sup> for the Shamrock Shuffle event. Mayor Swinkowski explained that any time someone requests the closing of a city street; the request is placed on the city council meeting agenda for approval. However, since Mr. Butchart's request was not received in time to be placed on the action portion of the agenda, the city council cannot act or make any decision regarding his request tonight. In order for Mr. Butchart to obtain permission to close Main Street, a special council meeting would need to be held prior to the event.

### **Clerk's Report**

A picnic license was issued to the Hayward Sports Center for the period of February 20, 2016 for the Birkie event.

### **Executive Session**

A motion was made by Ald. Speros, seconded by Ald. Gillis to go into executive session per §19.85(1)(c) considering the performance of a City employee over which the governmental body exercises responsibility and per §19.85(1)(e) to consider an offer to purchase a parcel of City owned property off Michigan Avenue. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson – yes, Ald. Kennell – yes, Ald. Kreyer – yes, Ald. Miller – yes, Ald. Munich – yes, Ald. Voight – yes, Ald. Speros – yes. Motion carried. Ayes (8), Nays (0)

### **Action from Executive Session**

No action was taken.

### **Adjournment**

A motion was made by Ald. Miller, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 6:45 p.m.

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\*William L Swinkowski, Mayor

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\*Lisa Poppe, Clerk-Treasurer