

CITY OF HAYWARD
SAWYER COUNTY, WISCONSIN
REGULAR CITY COUNCIL MEETING
Monday, March 11, 2019
MINUTES

The meeting was called to order by Mayor Munich at 6:00 p.m.

Roll Call

Council Present: Mayor Munich, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Swan and Ald. Williamson
Council Absent: Ald. Voight
Others Present: Attorney Kelsey, Director McCue, Assistant Chief Wohling, Clerk Poppe, Deputy Clerk Metcalf, Mike Stoffel, Robert & Zander Miles and Frank Zufall

Pledge of Allegiance

The Pledge of Allegiance was recited.

Lynn Marie Lindquist – Canopy Agreement, 10556 Main Street

A motion was made by Ald. Kennell, seconded by Ald. Kreyer to approve the canopy agreement as requested by Lynn Marie & Kelly Lindquist, Lynne Marie's Candies - located at 10556 Main Street. Motion carried.

Mike Herrmann – Wedding Ceremony Requests: use of the fire hall for wedding ceremony; closure of 3rd Street in front of the fire hall on July 13, 2019; use of various fire trucks; etc.

A motion was made by Ald. Miller, seconded by Ald. Kennell to approve Fire Chief Herrmann's request to close Third Street in front of the fire hall and to use the fire hall and various City of Hayward Fire Department equipment for his wedding ceremony on July 13, 2019; provided only City of Hayward Fire Department members are the only persons to setup and operate the equipment. Motion carried.

Police Chief & Assistant Chief Wages for 2019: Police Chief forgoing his three percent wage increase for 2019; the Assistant Police Chief receiving a three percent wage increase on January 1, 2019 and a three percent wage increase on July 1, 2019.

A motion was made by Ald. Miller, seconded by Ald. Gillis to table any decision regarding the police chief forgoing his three percent wage increase for 2019; and the assistant police chief receiving a three percent wage increase on January 1, 2019 and an additional three percent wage increase on July 1, 2019 until an opinion regarding the request can be obtained from the City's labor attorney; and Chief Clapero is present to answer questions. Motion carried.

TID 5: Developer's Agreement – between the City of Hayward and Jeremy Hill, Hill Construction LLC

A motion was made by Ald. Kennell, seconded by Ald. Kreyer to authorize the mayor and clerk to sign the TID 5 Developer's Agreement between the City of Hayward and Jeremy Hill, Hill Construction LLC once the verbiage changes discussed are made to the agreement; and Jeremy Hill has reviewed and accepts the agreement. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Swan – yes; Ald. Williamson – yes. Motion carried. Ayes (7), Nays (0)

The hiring of Greg Schultz to oversee the installation of the water & sewer on the Hwy 27 DOT project

A motion was made by Ald. Gillis, seconded by Ald. Swan to approve the hiring of Greg Schultz as a temporary, part-time employee at a rate of \$21.70 per hour (no benefits) to oversee the installation of the water & sewer on the Hwy 27 project. Motion carried.

A motion was made by Ald. Gillis, seconded by Ald. Williamson to approve the following:

1. **Minutes:** Public Works of 02/11; Finance of 02/11; Regular Council of 02/11 (abridged / unabridged); and Planning Commission of 03/07
2. **From Public Works of 03/11:**
 - A. The proposal submitted by Ayres Associates Inc. in the amount of \$6,500 for preparation services related to the submission of a Community Development Block Grant – Public Facilities (CDBG-PF) grant application.

- B. The proposal submitted by Ayres Associates Inc. for an amount not to exceed \$15,000 for professional services for the preparation of a draft facility plan addressing the nitrogen reduction issues at the wastewater treatment plant.
- C. The payment of Pay Request #4 in the amount of \$49,170.35 submitted by Haas Sons Inc. for the Second Street Storm Sewer Project.
- D. The purchase of a 9'2" VXT Poly Boss V-Plow & snow deflector for an amount of \$6,605.62, less a \$500 rebate and a \$2,700 trade-in allowance for a 9'6" Boss V-Plow; for a total out of pocket expense of \$3,405.62.
- E. The purchase of an Endress Hauser 12" flanged magnetic ProMag flowmeter, remote wall mount transmitter / indication, 35 feet of magnetic flowmeter cable and stainless steel ground rings from Energenecs Inc. for an amount of \$4,557.63. Additional charges will be assessed for shipping and programing of the flowmeter and other field services as might be required.
- F. A 10-year service agreement with KLM Engineering Inc. for inspection services per WI-DNR requirements on the 150,000 gallon elevated water tower and the 520,000 gallon glass lined ground storage tank for a total cost of \$26,800 (\$13,400 per tank) over the 10-year period.
- G. The quote provided by Crane Engineering in the amount of \$10,309 for the replacement of seven air release valves on the force main leading to the wastewater treatment plant.
- H. Declining the proposal submitted by Minnesota Pump Works in the amount of \$2,382 to perform pump inspections at ten lift stations; instead approving the verbal proposal received from Crane Engineering Inc. in the amount of \$2,600 to perform pump inspections at ten lift stations. (Note: Crane Engineering later provided a written quote in the amount of \$2,300 to perform the 2019 lift station inspections.)
- I. The acceptance of a \$10,000 DNR Start-up grant (50/50 match) to conduct a tree inventory and to develop an operation plan; and to have the DNR move forward with a tree inventory.
- J. A motion was made by Ald. Gillis, seconded by Ald. Miller to remove the FEMA home acquisition / purchase – tenant to move out by March 15, 2019 item from the consent agenda; item to be discussed & acted on following the consent agenda. Motion carried.

3. From Finance of 03/11:

- A. The amended 2018 City of Hayward Budget Transfers as follows: General Government: Council -\$2,010; Special Legal Counsel -\$3,000; Mayor -\$350; Clerk-Treasurer -\$6,000; Election -\$3,900; Accounting -\$3,500; Assessor - \$1,300; City Hall -\$1,500; Bathrooms +\$915; Beautification +\$14,510; Taxes/Charge-offs +\$765; Contingency -\$39,800 Public Safety: Police Department -\$37,900; Fire Department -\$10,000 Public Works: Highway & Street Maintenance -\$40,000; Snow & Ice +\$31,000; Street Lighting -\$4,500; Sidewalks -\$3,000; Storm Sewers +\$64,000; Parking Facilities -\$2,000; Pedestrian/Bike Trail +\$1,200 Health/Human Service: Animal Control -\$300 Sanitation: Garbage Collection +\$1,400; Landfill -\$1,050; Recycling -\$500 Culture & Recreation: Parks -\$2,000; Celebration & Events +\$14,800; Beach - \$500 Conservation & Development: Planning Commission +\$250 Capital Outlays: Police Department +\$1,306; PW Highway & Street +\$32964
- B. Payment of City General Fund checks numbered 32415 through 32485; Water & Sewer Fund checks numbered 10456 through 10477; and the February account transfers

4. Operator Licenses – Regular (June 30, 2019): Alyssa A Baker and Janna L Duffy

Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; Ald. Swan – yes; Ald. Williamson – yes. Motion carried. Ayes (7), Nays (0)

2. From Public Works 03/11:

- J. FEMA home acquisition/purchase – tenant to move out by March 15, 2019 –**
A motion was made by Ald. Kennell, seconded by Ald. Gillis to authorize and direct Attorney Kelsey to draft a letter to the tenants at 15792 E Third Street informing them they can keep their belongings in the house until April 1, 2019 at which time the belongings must be removed; and informing the tenants that the City is not liable for any of the belongings left in the house should flooding or any other event (theft etc.) occur. Motion carried.

Clerk's Report

A Temporary Class "B" Retailer's License was issued to the Hayward Composite Mountain Bike Team for the period of February 21-23, 2019; the Hayward Area Chamber of Commerce has applied for a Temporary Class "B" Retailer's License for a Business After 5 event to be held on March 21, 2019.

Public Comments

Ald. Miller informed those present that he attended a meeting regarding vaping and that the City's ordinances are being reviewed and updated to include vaping and electronic smoking devices. Ald. Miller also stated that a place making exercise will be held sometime in May.

Executive Session

Executive Session per §19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds – The council decided not to go into executive session.

Action from Executive Session

No action was taken, as the council did not go into executive session.

Adjournment

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 6:30 p.m.

*Charles J Munich, Mayor

*Lisa Poppe, City Clerk-Treasurer