

**CITY OF HAYWARD
SAWYER COUNTY, WISCONSIN
REGULAR CITY COUNCIL MEETING
Monday, March 13, 2023
MINUTES**

The meeting was called to order by Mayor Munich at 6:00 p.m.

Roll Call

Council Present: Mayor Munich, Ald. Hand, Ald. Herrmann, Ald. Johnson, Ald. Kreyer, Ald. Miller and Ald. Swan
Council Absent: Ald. Gillis and Ald. Williamson
Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Clerk Poppe and Frank Zufall

Pledge of Allegiance

The Pledge of Allegiance was recited.

Thank You – ST Joseph Catholic Church for the \$2,500 donation to the Public Works Department

Mayor Munich thanked St Joseph’s Catholic Church for the \$2,500 donation to the Public Works Department.

Sawyer County Wood Chop – Update regarding the use of the municipal parking lot for the 2023 Event – the municipal parking lot will no longer be needed for the event on Sunday, June 25th

A motion was made by Ald. Swan, seconded by Ald. Kreyer to amend the request previously submitted by Samantha LaSalle to use the municipal parking lot by the Fire Hall on Friday, June 23rd through Sunday, June 25th for the 2023 Sawyer County Wood Chop event; use of the parking lot will no longer be needed on Sunday, June 25th and will be open to the public. Motion carried.

Business Improvement District / 2023 Shamrock Shuffle Event Requests – Request for road closures

A motion was made by Ald. Swan, seconded by Ald. Hand to approve the Hayward Business Improvement District’s request to close Main Street from Second Street to Fourth Street; from 6:00 am until 3:00 pm on Saturday, March 18th for the 2023 Shamrock Shuffle Event. Motion carried.

Sawyer County – Joint Powers Agreement 911 Emergency System

A motion was made by Ald. Miller, seconded by Ald. Kreyer to approve the 911 Emergency System Joint Powers Agreement for 2023 between the City of Hayward and Sawyer County. Motion carried.

Resolution No. 23-03: Authorizing the submission of a Community Development Block Grant (CDBG) Application

A motion was made by Ald. Hand, seconded by Ald. Kreyer to approve and adopt Resolution No. 23-03: Authorizing the submission of a Community Development Block Grant application, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand - yes, Ald. Herrmann - yes, Ald. Johnson - yes, Ald. Kreyer - yes, Ald. Miller – yes, Ald. Swan – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 23-03

Authorizing Resolution to Submit a

Community Development Block Grant (CDBG) Application

Relating to the City of Hayward participation in the Community Development Block Grant Public Facilities (CDBG-PF) Program

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program for the City of Hayward;

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to the DOA for the following project: Hayward 2nd Street Reconstruction; and

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the City Council has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from;

NOW THEREFORE, BE IT RESOLVED, that the City Council does hereby approve and authorize the preparation and filing of an application for the above named project; and that the mayor is hereby authorized to sign all necessary documents on behalf of the City; and that authority is hereby granted to the City Council to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Resolution No. 23-04: Authorizing to commit Match Funds & Certification of Match Funds Secured

A motion was made by Ald. Swan, seconded by Ald. Herrmann to approve and adopt Resolution No. 23-04: Authorizing to commit Match Funds & Certification of Match Funds Secured, as read by Attorney Kelsey. Roll Call Vote: Ald. Hand - yes, Ald. Herrmann - yes, Ald. Johnson - yes, Ald. Kreyer - yes, Ald. Miller – yes, Ald. Swan – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 23-04

Authorizing Resolution to Commit Match Funds & Certification of Match Funds Secured

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD,

Providing a Guarantee of Match Funds for the 2023 Community Development Block Grant Public Facilities (CDBG-PF) Application

Related to the City of Hayward’s participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, the City Council of the City of Hayward has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: Hayward 2nd Street Reconstruction; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG Public Facilities project by the City of Hayward.

WHEREAS, the City of Hayward must certify that all matching funds required to complete the proposed project have been secured for and committed to the project prior to the submission of the CDBG application; and

WHEREAS, the City of Hayward must acknowledge that a delay in starting construction by July 1, 2024 and/or completing construction by October 31, 2025 due to the City not having the matching funds that are reported as committed and secured in the CDBG application documents, then the State of Wisconsin Department of Administration Division of Energy, Housing and Community Resources may deny a timeline extension and may rescind the CDBG award;

NOW, THEREFORE, BE IT RESOLVED, that the City of Hayward does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of \$500,000 from the secured source(s):

City of Hayward Capital Projects fund - \$250,000

City of Hayward Water & Sewer Utility fund - \$250,000

And the following pending or potential sources:

City of Hayward General fund

Ordinance No. 556: Rezone from Commercial One (C-1) to Residential One (R-1) – 15872 W 2nd Street, 15876 W 2nd Street, 15878 W 2nd Street & 10527 Wisconsin Avenue

A motion was made by Ald. Miller, seconded by Ald. Kreyer to approve and adopt Ordinance No. 556: Rezone 15872 W 2nd Street, 15876 W 2nd Street, 15878 W 2nd Street, and 10527 Wisconsin Avenue from Commercial One (C-1) to Residential One (R-1), as read by Attorney Kelsey. Roll Call Vote: Ald. Hand - yes, Ald. Herrmann - yes, Ald. Johnson - yes, Ald. Kreyer - yes, Ald. Miller – yes, Ald. Swan – yes. Motion carried. Ayes (6), Nays (0)

Setting Dates for: Open Book – Monday, April 17, 2023 from 9:00 am to 11:00 am (Phone Only) and Board of Review – Thursday, May 11, 2023 from 11:00 am to 1:00 p.m.

A motion was made by Ald. Kreyer, seconded by Ald. Herrmann to approve the dates for Open Book – Monday, April 17, 2023 from 9:00 am to 11:00 am (by phone only) and Board of Review – Thursday, May 11, 2023 from 11:00 am to 1:00 pm. Motion carried.

A motion was made by Ald. Kreyer, seconded by Ald. Hand to approve the following:

1. **Minutes:** Police & Fire of 02/13; Finance of 02/13; Regular Council of 02/13 (abridged / unabridged); and Planning Commission of 02/27
2. **From Police & Fire of 3/13:**
 - A. The posting of a second police / school resource officer position; and applying for a Community Oriented Policing Services (COPS) Grant to help fund the position.
 - B. The quote submitted by Axon Enterprises Inc. in the amount of \$60,789.47 (to be paid over a five year period (2023, 2024, 2025, 2026 & 2027) for officer body cameras, software, licensing, hardware, etc.
3. **From Public Works of 03/13:**
 - A. Not entering into an agreement with MSA for Greenwood Cemetery data migration & conversion, app creation and staff training & support (estimated at \$12,140) at this time; to inquire about the services next year.
 - B. The drafting of a resolution increasing Greenwood Cemetery rates for all burials (full & cremains), grave sales and weekend / holiday rates by \$100 each; the resolution to be presented at next month’s council meeting.
 - C. The Shue’s Pond – A Fishing Playground in the Heart of the Fishing Capital Project Proposal prepared by Max Wolter, DNR Senior Fisheries Biologist.

- D. Information Only. Director McCue presented the mayor and council members with a Street Improvement Plan that included: 2023: Paving Wheeler Street, Bay Avenue, Ranger Station Road, Ranger Estates Drive, Grant Drive, Lee Road, Laura Drive and Rock Creek Road – Estimated at \$455,000 without W&S; 2024: Reconstruction of W Second Street (CDBG) – Estimated at \$1,500,000 with W&S; 2025: Railroad Street from Hwy 27 to Hwy 77 – Estimated at \$1,000,000 without W&S; 2026: Railroad Street from Hwy 27 to Vermont Avenue – Estimated at \$432,000 with W&S; 2027: (CDBG) California Avenue, Reinke Street, Texas Avenue, E 2nd Street, E 3rd Street – Estimated at \$1,500,000 with W&S; and 2028: Muriel Street, Edward Street, E Guard Street, Minnie Avenue, Carlson Street – Estimated at \$185,000 without W&S.
- E. Information Only. Director McCue informed the mayor and council members that the City of Hayward received the 2018 Fluoride award.

4. From Finance of 03/13:

- A. The payment of City General Fund checks numbered 36072 through 36162; Water & Sewer Fund checks numbered 11747 through 11764; and the February account transfers.

- 5. The Transfer of Agent requested by Walgreens Co** from Jonathan Grassel to Theresa Wittling - approval pending the completion of the transfer of agent form and receipt of the \$10 fee.

- 6. The issuance of operator licenses to: Regular** (June 30, 2023): Amanda E Hulquist; Peter M Schweich; Darlene M Kirchdoerfer; and Holly A Davis

Roll Call Vote: Ald. Hand – yes; Ald. Herrmann – yes; Ald. Johnson – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Swan – yes. Motion carried. Ayes (6), Nays (0)

Public Comments

Frank Zufall questioned why the Smith Creek Culvert Project was not listed on the five year plan for future street projects. Mayor Munich stated that the project was already approved for construction in 2023.

Adjournment

A motion was made by Ald. Miller, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 6:35 p.m.

*Charles J Munich, Mayor

*Lisa Poppe, Clerk-Treasurer