

**CITY OF HAYWARD
SAWYER COUNTY, WISCONSIN
REGULAR CITY COUNCIL MEETING
Monday, April 12, 2021
MINUTES**

The meeting was called to order by Mayor Munich at 6:00 p.m.

Roll Call:

Council Present: Mayor Munich, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller and Ald. Williamson

Council Absent: Ald. Swan

Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Clerk Poppe, Deputy Clerk Metcalf, Julie & Ben Munich, Nancy Woodbeck, Linda Hand and Frank Zufall

Pledge of Allegiance

The Pledge of Allegiance was recited.

Billy O'Brien, Hayward Community School District – Request to hang a banner over Main Street from May 13th through May 29th in honor of the 2021 graduates

A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve the request, as submitted by Billy O'Brien, Hayward Community School District, in an email dated March 23, 2021, to hang a banner over Main Street from May 13th, 2021 through May 29th, 2021 in honor of the 2021 graduates. Motion carried.

Hayward Civic Club – request to display fireworks on July 4th, 2021

A motion was made by Ald. Miller, seconded by Ald. Kreyer to approve the request submitted by the Hayward Civic Club to display fireworks at a community picnic on July 4th 2021; approval pending proof of insurance. Motion carried.

Ben Munich – Smith Lake Pond Nature Trail Restoration Project

A motion was made by Ald. Gillis, seconded by Ald. Williamson to approve the request, as presented by Ben Munich, Boy Scout Troop 70, to restore the Smith Lake Pond Nature Trail from Fifth Street to Nyman Avenue to include trimming trees, putting down woodchips and restoring benches. Motion carried.

Application for a Class B Fermented Malt Beverage License: Hayward Lakes Winery LLC, 10588 Main Street, James J MacLaughlin, agent

A motion was made by Ald. Williamson, seconded by Ald. Kennell to approve the issuance (as recommended by Attorney Kelsey) of a Class B Fermented Malt Beverage License for the period of April 13, 2021 through June 30, 2021 to Hayward Lakes Winery LLC, 10588 Main Street, James J MacLaughlin, agent. Motion carried.

Hayward Hawks Baseball Inc. – Application for a Class B Fermented Malt Beverage License for the period of June 1, 2021 through September 15, 2021, Michael A Kelsey, agent, 15930 W Fifth Street

A motion was made by Ald. Miller, seconded by Ald. Kreyer to approve the issuance of a Class B Fermented Malt Beverage License for the period of June 1, 2021 through September 15, 2021 to Hayward Hawks Baseball Inc., 15930 W Fifth Street, Michael A Kelsey, agent. Motion carried.

John Donnellan Trust – Transferring the easement for Donnellan Drive to the City of Hayward as City owned property

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to approve the request, submitted on behalf of John Donnellan Trust, to deed the 50' easement for Donnellan Drive to the City of Hayward. Motion carried.

AARP Community Challenge Grant – \$3,600 for a 24' dock w/handrails for the Lake Hayward Boat Landing

Ald. Miller informed the mayor and council members that he has submitted a no match grant in the amount of \$3,600 on behalf of the City of Hayward through the AARP Community Challenge Grant Program for a 24' dock with handrails; if awarded the funding, the dock will be installed at the Lake Hayward Boat Landing.

Resolution No. 21-01: Authorizing the submission of a Community Development Block Grant (CDBG) Application

A motion was made by Ald. Kennell, seconded by Ald. Williamson to approve and adopt Resolution No. 21-01: Authorizing the submission of a Community Development Block Grant (CDBG) Application, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Williamson – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 21-01

AUTHORIZING RESOLUTION TO SUBMIT A

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

Relating to the City of Hayward participation in the Community Development Block Grant CDBG-PF Program

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program for the City of Hayward;

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to DOA for the following project: Hayward Smith Creek Culvert; and

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the City Council has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve and authorize the preparation and filing of an application for the named project; and that the Mayor is hereby authorized to sign all necessary documents on behalf of the City; and that the authority is hereby granted to City Council to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Resolution No. 21-02: Providing a Guarantee of Match Funds for the 2021 Community Development Block Grant Public Facilities (CDBG-PF) Program

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve and adopt Resolution No. 21-02: Providing a guarantee of match funds for the 2021 Community Development Block Grant Public Facilities (CDBG-PF) Program, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Williamson – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 21-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD, providing a Guarantee of Match Funds for the 2021 Community Development Block Grant Public Facilities (CDBG-PF) Application

Related to the City of Hayward's participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG Public Facilities application, administered by the State of Wisconsin Department of Administration, for the purpose of "the provision or improvement of public facilities"; and

WHEREAS, the City Council of the City of Hayward has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: Hayward Smith Creek Culvert; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG Public Facilities project by the City of Hayward.

NOW, THEREFORE, BE IT RESOLVED, that the City of Hayward does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of \$280,000, from the following secured source(s): City funds.

Resolution No. 21-03: Vacating Flagstone Court & Limestone Loop located off Rock Creek Road

A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve and adopt Resolution No. 21-03: Vacating Flagstone Court & Limestone Loop located off Rock Creek Road, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Williamson – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 21-03

WHEREAS, Rock Creek Developers, LLC is the owner of all parcels which abut the part of the Rock Creek Subdivision known as Flagstone Court and Limestone Loop located in the City of Hayward; and

WHEREAS, Rock Creek Developers, LLC has requested the City of Hayward to vacate portions of Rock Creek Subdivision known as Flagstone Court and Limestone Loop located in the City of Hayward; and

WHEREAS, the City of Hayward has not been developed or improved Flagstone Court and Limestone Loop as city streets.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Hayward as follows;

1. The City of Hayward shall vacate all that part of the Rock Creek Subdivision known as Flagstone Court and Limestone Loop located in the City of Hayward.
2. The City Attorney shall take all steps necessary including, filing a petition with the Circuit Court for Sawyer County to vacate the Flagstone Court and Limestone Loop located in the City of Hayward.
3. Upon vacation of Flagstone Court and Limestone Loop, fee simple title shall vest in the neighboring properties according to Law.

Resolution No. 21-04: Vacating Fifth Street between Main Street & Kansas Avenue

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve and adopt Resolution No. 21-04: Vacating Fifth Street between Main Street and Kansas Avenue, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Williamson – yes. Motion carried. Ayes (6), Nays (0)

RESOLUTION NO. 21-04

WHEREAS, the City of Hayward has agreed with Sawyer County to vacate a portion of Fifth Street between Main and Kansas Avenue including the boulevard on the north and south side of the said street; and

WHEREAS, said agreement calls for the City to transfer the portions of Fifth Street that are vacated to Sawyer County.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Hayward as follows;

1. The City of Hayward shall vacate those portions of Fifth Street between Main and Kansas Avenue including the boulevard on the north and south side of the said street.
2. The City Attorney shall take all steps necessary including, but not limited to, filing a petition with the Circuit Court to vacate Fifth Street between Main and Kansas Avenue including the boulevard on the north and south side of the said street.
3. Upon vacation of the portions of Fifth Street between Main and Kansas Avenue including the boulevard on the north and south side of the said street, fee simple title shall vest in the neighboring properties according to the Law.

A motion was made by Ald. Gillis, seconded by Ald. Williamson to approve the following:

1. **Minutes:** Licenses Permits & Ordinances of 03/08; Public Works of 03/08; Finance of 03/08; Special Council of 03/08; and Regular Council of 03/08 (abridged / unabridged)
2. **From Police & Fire of 04/12:**
 - A. Chief Clapero informed the committee members that City officers have responded to an increased number of drug and domestic calls at the same addresses several times throughout any given month. Chief Clapero will research and obtain copies of ordinances that other municipalities have adopted regarding these types of repeat, nuisance calls.
 - B. The hiring of Leif Mackey as a part-time information technology (IT) person to update and maintain the software and electronic equipment used by the police department at a rate of \$19.44 per hour.
3. **From Public Works of 04/12:**
 - A. Moving forward with the reconstruction of Michigan Avenue from Hwy 63 to Second Street and the upgrading and rerouting of the storm sewer in this area to coincide with Kwik Trip's construction plans.
 - B. Director McCue presented the mayor and council members with a proposed five year street improvement plan. The plan included the reconstruction of Michigan Avenue from Hwy 63 to Second Street and the submission of a CDBG application for the Smith Creek culvert project in 2021. The reconstruction of the Smith Creek Culvert, as well as, the pulverizing and repaving of Bay Avenue, Wheeler Street, Morningside Drive and Parkland Drive in 2022. The pulverizing and repaving of Ranger Station Road; the paving of Laura Drive, Ranger Estates Drive and Grant Drive, as well as, the submission of a CDBG application for the reconstruction of Second Street from Dakota Avenue to Florida Avenue to include the reconstruction of Florida & Wisconsin Avenues from Hwy 63 to Second Street in 2023. The reconstruction of Second Street from Dakota Avenue to Florida Avenue to include the reconstruction of Florida & Wisconsin Avenues from Hwy 63 to Second Street in 2024. The pulverizing and paving of Muriel Street, Edward Street, Minnie Avenue, E Guard Street and North Beal, as well as, the submission of a CDBG application for the reconstruction of California Avenue from Hwy 63 to Fifth Street to include the reconstruction of E Second Street, E Third Street, Texas Avenue and Reinke Street in 2025. The reconstruction of California Avenue from Hwy 63 to Fifth Street to include the reconstruction of E Second Street, E Third Street, Texas Avenue and Reinke Street in 2026. Director McCue noted that this is an ever evolving plan. The plan will change depending on any given situation that may arise, as well as, the receipt of grant funding.
 - C. The purchase of the second blower for the Wastewater Treatment Plant from Crane Engineering for a cost not to exceed \$11,000.
 - D. The denial of Kathleen Heinkel's request for the installation of a street light at the cul-de-sac on Aspen Lane at this time, as this street and area will be developed in the next year or two.
 - E. The purchase of a new brush and wear bar for the fine screen from Energenecs for a cost of \$2,805.64.

- F. Director McCue informed the mayor and council members that Northwest Regional Planning Commission is working on updating the City's Comprehensive Plan. The process should be complete by the middle of May.
- G. The updated version of the land use permit application and fee schedule.

4. From Finance of 04/12:

- A. Information Only. Ald. Miller stated that the City of Hayward has been approved for approximately \$228,000 under the American Rescue Plan Act of 2021. More research needs to be conducted as to the expenditures for which the funds can be used. Ald. Miller would like the department heads to come up with a list of items and projects that they feel are needed and warrant the funds.
- B. The payment of City General Fund checks numbered 34338 through 34422; Water & Sewer Fund checks numbered 11149 through 11175; there were no account transfers presented for approval.

5. Operator Licenses – Regular (June 30, 2021): Matthew J Leahy; Catherine L Just; Annemarie F Schultz-Yoder; Killyn E Kanters; Darcie L Sudenga; Shannon K Judy; Margaret A Melby; Susan J Scheer; Rhonda K Passolt; and Carol L Tilleman

Roll Call Vote: Ald. Gillis – yes; Ald. Johnson – yes; Ald. Kennell – yes; Ald. Kreyer – yes; Ald. Miller – yes; and Ald. Williamson – yes. Motion carried. Ayes (6), Nays (0)

Public Comments

Nancy Woodbeck requested that a street light be installed along Country Club Lane – street lights are normally installed only at intersection; she questioned whether or not the music would be coming back to downtown – the chamber is in charge of the speaker system and music downtown; and she questioned if anything could be done regarding all the thrift shops with yards full of junk popping up around town.

Adjournment

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to adjourn. The meeting was adjourned at 6:32 p.m.

*Charles Munich, Mayor

*Lisa Poppe, City Clerk-Treasurer