

**CITY OF HAYWARD
SAWYER COUNTY, WISCONSIN
REGULAR CITY COUNCIL MEETING
Monday, May 14, 2018
MINUTES**

The meeting was called to order by Mayor Munich at 6:05 p.m.

Roll Call:

Council Present: Mayor Munich, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Swan, Ald. Voight, Ald. Williamson

Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Assistant Chief Wohling, Clerk Poppe, Deputy Clerk Metcalf, Lynn Fitch, Ben LaBarre, Drew & Jennifer Knoop & children, Stacy Clapero & children, Don Mrotek, Mark Kerner, Charles Gundersen and Frank Zufall

Pledge of Allegiance

The Pledge of Allegiance was recited.

Oath of Office

An oath of office is on file for Michael Swan who was elected as Alderperson, Aldermanic District 3 (Ward 3) on April 3, 2018.

Presentation of Plaque – to Officer Drew Knoop

Chief Clapero presented Officer Drew Knoop with a plaque and thanked him, on behalf of the City of Hayward and its residents, for his dedication and service to the City of Hayward.

Lynn Fitch – Information regarding workforce assistance

Lynn Fitch provided the mayor and council members with information regarding the Sawyer County / LCO Economic Development Corp's workforce assistance program. The program provides resources for employers and individuals searching for employment options; helping to match employers with employees.

Lynn Fitch – Formation of a Downtown Business Council

Lynn Fitch then addressed the mayor and council members regarding the formation of a downtown business council. The Sawyer County / LCO Economic Development Corp is helping the group become more organized. The Downtown Business Council is researching grant funding, business improvement districts (BIDs) and other ways to improve the downtown area.

Hayward Civic Club – Request to Display Fireworks on July 4, 2018.

A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve the request submitted by the Hayward Civic Club to display fireworks as part of a community picnic event to be held on July 4, 2018; proof of insurance has been provided and is on file in the clerk's office. Motion carried.

Ordinance No. 533: Amending the City's ATV/UTV ordinance; adding certain streets & highways to the City's trail system (Second Reading)

A motion was made by Ald. Kennell, seconded by Ald. Kreyer to approve and adopt Ordinance No. 533 (as read by Attorney Kelsey) amending the City ATV / UTV ordinance; adding certain streets and highways to the City's trail system. Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson - yes. Motion carried. Ayes (8), Nays (0)

Ordinance No. 534: Annexation of Davis Woods Development located of Davis Avenue (First Reading)

A motion was made by Ald. Kennell, seconded by Ald. Voight to approve the first reading (as read by Attorney Kelsey) of Ordinance No. 534: annexation of the Davis Woods Development located of Davis Avenue. Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson - yes. Motion carried. Ayes (8), Nays (0)

Ordinance No. 535: Change in zoning from part Residential-One (R-1) and part Commercial-One (C-1) to entirely Commercial-One (C-1): Associated Bank (Bank Mutual) 10568 Kansas Avenue (First Reading)

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to approve the first reading (as read by Attorney Kelsey) of Ordinance No. 535: change of zoning district from part Residential-One (R-1) and part Commercial-One (C-1) to entirely Commercial-One (C-1) requested by Associated Bank (Bank Mutual) for property located at 10568 Kansas Avenue. Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Planning Commission – Resignation of Shirl LaBarre and appointment of Matt Albrecht to fill the remainder of her term

A motion was made by Ald. Gillis, seconded by Ald. Kennell to accept Shirl LaBarre’s resignation from the planning commission and to approve Mayor Munich’s appointment of Matthew Albrecht to fill the remainder of Shirl LaBarre’s term. Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve the following:

1. **Minutes:** Public Works of 04/09; Police & Fire of 04/09; Finance of 04/09; Regular Council of 04/09 (abridged & unabridged); Annual Organizational of 04/17; Ad Hoc of 04/24; Ad Hoc of 05/02; and Planning Commission of 05/10
2. **From Public Works of 05/14:**
 - A. The reimbursement of up to \$500 to the Hayward Garden Club for the purchase of flowers, mulch and other items needed to prepare and plant the flowerbed located under the Birkie sign in the municipal parking lot.
 - B. Logan Lane homeowner issues & concerns: Information only. No action taken. In order to maximum the number of dwellings that could be constructed in the Moose Lodge development, the developer (Romaine Berg) elected not to build Logan Lane to City specifications (width etc.) to be turned over to the City and maintained as a City street. Snowplowing and maintenance of Logan Lane: Logan Lane is considered a private street. The City does not plow or maintain private streets. It is the homeowner’s responsibility to maintain a private street. Street Light request: The City locates street lights at the intersection of City streets only. The City does not locate street lights at the intersection of private streets or driveways.
 - C. An amount not to exceed \$5,000 for the purchase of concrete picnic tables to be placed at Shue’s Pond and the City beach; funding to come from room tax revenue.
 - D. The State Municipal Agreement for the Hwy 27 project; excluding \$38,428 for the installation of new sidewalk. Director McCue will verify with the State as to whether or not an amendment will need to be made to the contract or if a new contract will need to be drafted.
 - E. Filling the vacant planting / weeding / watering position: No action was taken, as no applications were received for the position. The Public Works Department will cover the position until it is filled.
 - F. Update on the Second Street storm Sewer project: Director McCue informed the council that the Second Street storm sewer project is going well. The pipe work should be done this week and gravel in place by the end of the week.
 - G. FEMA housing acquisitions: Director McCue informed the mayor and council members that a homeowner involved in the FEMA housing buyout is requesting that the City install a second culvert on Third Street. The homeowner feels that the installation of a second culvert would alleviate the flooding of his home. Director McCue stated that the City’s hands are tied until the State of Wisconsin upgrades the culverts under Highway 63. No action was taken.
 - H. Update of City mapping: approve the hiring of Brian Devries at a rate of \$20 per hour (up to \$10,000) to update and overlay the City’s mapping of water & sewer; zoning districts; conditional uses, etc. in the Sawyer County mapping software program.
 - I. Creation of a TIF District: request that Mike Stoffel, Ayres Associates, attend next month’s meeting to provide the mayor and council members with information regarding the creation of TIF Districts.

3. From Police of 05/14:

- A. Chief Clapero provided the mayor and council members with information regarding a Bike Rodeo to be held on June 2nd from 10:00 a.m. until 2:00 p.m. at the Town of Hayward Municipal Building.
- B. The purchase of a 2015 Jeep from Hayward Chrysler for an amount of \$22,399; less a \$3,000 trade in allowance for the 2005 Jeep.

4. From Finance of 05/14:

- A. The payment of City General Fund checks numbered 31565 through 31648; Water & Sewer Fund checks numbered 10172 through 10202; and the April account transfers.

5. Operator Licenses: Regular (June 30, 2018): Alan L Schancer; Sydney M Zweig; Tali R Johnson; Annika L Thompson; Brittany L Anderson; Jennifer M Reynolds; Amber M Scobie; David A Nilssen; Theresa L Wilson; Trenten J Hoff; Scott B Hudnall; Candace M Strain; and Joan M Grudzinski

6. The issuance of a Class B Fermented Malt Beverage License for the period of June 1, 2018 to September 1, 2018, to Hayward Hawks Baseball Inc., Michael A Kelsey, agent, 15930 W Fifth Street, Hayward WI 54843

Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Public Comments

Ald. Miller expanded upon the information provided by Lynn Fitch regarding the formation of a Downtown Business Council. Don Mrotek thanked the mayor, council members and everyone else involved with the enactment of the new ATV ordinance.

Clerk's Report

The Hayward Area Chamber of Commerce has applied for a picnic license for the Musky Festival event to be held June 22-24, 2018.

Executive Session

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to go into executive session per §19.85(1)(e) deliberating or negotiating the purchase of City owned property located off Olker Road south of the Fox Run Subdivision; and the purchase of property located at 10597 Kansas Avenue. Roll Call Vote: Ald. Gillis - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Action from Executive Session

No action was taken.

Adjournment

A motion was made by Ald. Gillis, seconded by Ald. Williamson to adjourn. The meeting was adjourned at 7:22 p.m.

*Charles J Munich, Mayor

*Lisa Poppe, City Clerk-Treasurer