

**CITY OF HAYWARD  
SAWYER COUNTY, WISCONSIN  
REGULAR CITY COUNCIL MEETING  
Monday, June 11, 2018  
MINUTES**

The meeting was called to order by Mayor Munich at 6:00 p.m.

**Roll Call:**

Council Present: Mayor Munich, Ald. Gillis, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Swan, Ald. Voight, Ald. Williamson

Others Present: Attorney Kelsey, Chief Clapero, Assistant Chief Wohling, Director McCue, Clerk Poppe, Deputy Clerk Metcalf, Mike Stoffel, Ben LaBarre, Kathy & Bernie Tworek, Chris Ruckdaschel, Jeremy Hill, Dave Johnston and Frank Zufall

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Hayward Chamber of Commerce – Request for financial assistance with crossing guards for Musky Festival**

Chris Ruckdaschel, Hayward Chamber of Commerce, requested that the City pay the fees associated with the crossing guards at Main Street and Hwy 63 during the Musky Festival event. Chief Clapero estimates the fees associated with the crossing guards to be \$1,400 to \$1,500 for the Musky Festival event. No official action was taken. The Hayward Chamber of Commerce's request for financial assistance with the crossing guard fees for Musky Festival was referred to the Police Committee for further discussion.

**Lumberjack World Championships – Request to place a banner across Main Street from June 25<sup>th</sup> through July 23<sup>rd</sup>; to place banners on the fence that runs along Hwy B; and to allow handicap parking on the bike path along Hall of Fame Drive**

A motion was made by Ald. Kennell, seconded by Ald. Miller to approve the requests, submitted by Kristy Maki, Lumberjack World Championships, in a letter dated May 29, 2018, to hang a banner across Main Street from June 25<sup>th</sup> through July 23<sup>rd</sup>, and to allow temporary handicap parking (parallel only) on the pedestrian / bike path along Hall of Fame Drive from the main gate to the corner of Lake Drive during the Lumberjack World Championship events. Motion carried.

**American Birkebeiner Ski Foundation – Requests for the Lumberjack Run to be held on Saturday, July 21<sup>st</sup>**

A motion was made by Ald. Gillis, seconded by Ald. Williamson to approve the route (same route as the 2017 event) and timing (8:00 a.m. until 9:15 a.m.) of the Lumberjack Run to be held on Saturday, July 21, 2018 as requested by Kristy Maki, American Birkebeiner Ski Foundation, in a letter dated June 4, 2018. Motion carried.

**Hayward Lions Club – Request for wine & fermented malt beverage licenses in confined / fenced area on Second Street; and for public consumption of wine & fermented malt beverages in confined / fenced area at the intersection of Main Street & Second Street during Musky Festival**

A motion was made by Ald. Miller, seconded by Ald. Voight to approve the Hayward Lions Club's request for wine and fermented malt beverage licenses in confined / fenced area on Second Street; and to approve the public consumption of wine and fermented malt beverages in confined / fenced area at the intersection of Main Street & Second Street during Musky Festival. Motion carried.

**Ordinance No. 534: Annexation of the Davis Woods Development located off Davis Avenue (2<sup>nd</sup> Reading)**

A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve and adopt Ordinance No. 534: Annexation of the Davis Woods Development located off Davis Avenue, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

**Ordinance No. 535: Change in zoning from part Residential-One (R-1) and part Commercial-One (C-1) to entirely Commercial-One (C-1); Associated Bank (Bank Mutual) 10568 Kansas Avenue (2<sup>nd</sup> Reading)**

A motion was made by Ald. Kreyer, seconded by Ald. Williamson to approve and adopt Ordinance No. 535: Changing the zoning of 10568 Kansas Avenue from part Residential-One (R-1) and part Commercial-One (C-1) to entirely Commercial One (C-1) as requested by Associated Bank (Bank Mutual) and read by Attorney Kelsey. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

**Canopy Agreement – Charles Tremblay: request for a deck to be placed over the City sidewalk at 10568 Main Street**

A motion was made by Ald. Kreyer, seconded by Ald. Gillis to table any decision regarding the canopy agreement, allowing the construction of a canopy over the City sidewalk at 10568 Main Street, as requested by Charles Tremblay, until next month, as the information required to complete the canopy agreement and a certificate of insurance has not been provided. Motion carried.

**Mike Stoffel, Ayres Associates & Sean Lentz, Ehlers Inc. – Information regarding the creation of Tax Increment Financing (TIF) Districts**

Mike Stoffel, Ayres Associates, provided those present with information regarding the creation of Tax Increment Financing (TIF) Districts. *Note: Sean Lentz, Ehlers Inc. was not present at the meeting.*

**Ehlers Inc. – Proposal to assist the City with the creation of a Tax Increment Financing (TIF) District and Ayres Associates – Proposal for maps and cost estimates associated with the creation of a Tax Increment Financing (TIF) District**

A motion was made by Ald. Kennell, seconded by Ald. Swan to move forward with the creation of a Tax increment Financing (TIF) District by approving the proposal for tax incremental financing services for an amount up to \$12,500 (Phase I: Feasibility Analysis - \$4,700; Phase II: Project Plan Development and Approval - \$6,300; Phase III: State Submittal - \$1,500) provided by Ehlers Inc. and by approving the proposal for professional services for engineering attachments to a Tax Incremental Financing (TIF) District for an amount of \$4,700 provided by Ayres Associates. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

**Hill Construction LLC – Request for the special assessment of the costs associated with the installation of the water & sewer for the proposed development located off Guard Street**

A motion was made by Ald. Miller, seconded by Ald. Gillis to table any decision regarding Hill Construction LLC's request for the special assessment of the costs associated with the installation of the water & sewer for the proposed development located off Guard Street; to send the request for the special assessment to the Public Works Committee for further review. Motion carried.

**A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve the following:**

1. **Minutes:** Public Works of 05/14; Police & Fire of 05/14; Finance of 05/14; Regular Council of 05/14 (abridged / unabridged); Special Council of 05/17 (abridge / unabridged); Ad Hoc of 05/17; Board of Review of 05/31; Police & Fire and Personnel of 05/31; and Planning Commission of 06/07
2. **From Public Works of 06/11:**
  - A. Information regarding a columbarium was provided by Joe & Eileen Timmerman, ST Joseph's Catholic Church, at the Public Works Committee meeting. Additional information regarding a columbarium will be obtained and reviewed at a later date.
  - B. The purchase of 15 treated wood picnic tables (to be placed at the beach and Shue's Pond) for an amount of \$2,550 (\$170 per table) instead of purchasing four concrete picnic tables approved for purchase at last month's council meeting for an amount up to \$5,000.
  - C. The proposal provided by Monarch Paving Company to purchase the asphalt chunk pile located at the City garage for an amount of \$22,500.
  - D. Pay Request #1 in the amount of \$255,043.36 submitted by Haas Sons Inc. for the 2<sup>nd</sup> Street Storm Sewer Project.

- E. Director McCue provided the mayor and council members with an update on the 2<sup>nd</sup> Street Storm Sewer Project. Director McCue stated that the concrete work will be completed today. Depending on the weather, fine grading is scheduled for Wednesday and Thursday; paving is scheduled for Friday and Monday; and painting will be completed shortly thereafter.
- F. Director McCue stated that the Town of Hayward is planning on paving Johnson Street this year. The City would receive a better rate if the City's portion is paved at the same time the Town's portion is paved. Director McCue also stated that Olker Road needs to be repaired as the road is washing into the creek. Director McCue will obtain a quote to pave certain city streets from Monarch Paving Company and report back next month.
- G. Resolution No. 18-03: Regarding the Compliance Maintenance Annual Report for the Wastewater Treatment Plant, as read by Attorney Kelsey.

RESOLUTION NO. 18-03

COMPLIANCE MAINTENANCE ANNUAL REPORT

Be it hereby resolved that the City of Hayward informs the Department of Natural Resources that the following actions have been set forth by the Common Council of the City of Hayward:

- 1. Review of the 2017 Compliance Maintenance Annual Report (CMAR).
- 2. Address the groundwater quality issue:
  - A. The City has revised and updated its Land Management Plan to include the effluent distribution of the spray irrigation site and nitrogen removal in seepage cell #4; the expectation is that this will reduce the total nitrogen in the ground water.
  - B. The City of Hayward will also continue to pursue alternative nitrogen reduction treatment options.
  - C. Groundwater samples will continue to be taken from various monitoring wells and analyzed on a quarterly basis.
- 3. From Police & Fire and Personnel of 06/11:**
  - A. The purchase of two pedestrian crossing signs for an approximate cost of \$275 per sign; funds to purchase the signs to come from room tax revenues.
  - B. The hiring (effective June 17<sup>th</sup>) of Jacob Anderson to fill the full time officer position vacated by Drew Knoop; and the hiring (effective July 1<sup>st</sup>) of Christopher Pupp to fill the full time officer position vacated by Charles Logan.
- 4. From Finance of 06/11:**
  - A. The renewal quote submitted by the League of Wisconsin Municipalities Insurance for worker's compensation coverage in the amount of \$27,497; general liability and auto physical damage coverage in the amount of \$39,950.
  - B. The payment of City General Fund checks numbered 31649 through 31735; Water & Sewer Fund checks numbered 10203 through 10225; and the May account transfers.
- 5. Fire Department** – the closing of Third Street in front of the Fire Hall (from Dakota Avenue to the alley) on Saturday, June 23<sup>rd</sup> in order for the City of Hayward Fire Department to host an open house event.
- 6. Operator Licenses: Regular** (June 30, 2018): Maren E Gullingsrud; Ethan N Simpson; Mia L Delugo; Wyatt A Brueggeman; Monica H Rice; Zachary M Newcomb; Jessica L Belille

**Operator Licenses: Regular** (June 30, 2019): Elicia L Heinz; Darla M Thayer; Dixie L Hams; Rachel F Vallone; Helena E Van Eck; Daniel L Snider; William S Rasmussen Jr; April M Rasmussen; Michaela R Erickson; James D Granbom; Leah M Vanderloop; Cassidy R Preston; Brianna N McKenzie; Kathryn A Bruflat; Amy S Rice; Paige N Somerville; Carly C Somerville; Heather L Isackson; Wyatt A Brueggeman; Pete J Mueller; Sheila D Seehuetter; Elizabeth A McNamee; Robert J Davis III; William H Grammer; Jean M Gilbert; Douglas C Ruckdaschel; Catherine M Larson; Alan L Schancer; Bruce A Larson; Dayna L Dullinger; Michelle A Buffa; Linda M Buffa; Mia L Delugo; Jennifer L Marshall; Sonja A Hintler; Matthew J Mustafa; JoAnn Smith; Nicole R McInerney; Alexa R Rosario; Ann M Wilkie; Carissa A Messina; Erica B McPeak; Debbi S Houston; Lora J Hills; Kim R Milam; Melody L Rocaverte; Jeanne M Harz; Alice N Sando; Gary R Larson; Brenna M Hoag; Karla A Haskell; Lindsay M Ryan; April L Capelle; Louis Trocchiano; Nelson J Barber; Gary P Midwood; Robert W Schuster; Dennis L Waystedt; Sonya M Anderson; Ann M Thomas; Krista M Bloomquist; Steven J Genson; Mary E Manthel; Brian P Homme; David A Nilssen; Erik M Thue; Trent J Hoff; Sheree E Snider; Lawrence D Snider; Leticia L Vega; Nicole R Prochaska; Melissa M Thorp; Carla J Reiser; Travis K Paffel Jr; Lisa K Hendricks;

Leanna C Lewis; Nathaniel A Miller; Melody R Guibord; Ross E Stauffer; Carrie O Cribb; DebraLee A Nolan; Kimberly J Loisel; Tina L Froemel; Donald K Pietschman; Zachary P Handl; Mary E Wisker; Ryan M Culhane; Debra F Meier; Timothy P Donovan; Gary L Wright; Nancy E Nelson; Larry L Gilmer; Elizabeth A Korpall; David Thunder; Brenda L Blank; Julie A Durovy-Meeker; Christian M Quaderer; Melanie R Wilson; Sharon L Krupske; Monica D Berget; Rocky A Butler; Iras M Humphreys; Thomas M Matthiae; Patricia C Walling; Zachary M Newcomb; Ben J Vandehey; Rhonda K Passolt; Susan J Scheer; Lauren B Stutelberg; Dawn J Stutelberg; Killyn E Kanters; Margaret A Melby; Marla Fuller; Charlotte J Dauphinais; Maren E Gullingsrud; Monica H Rice; Joshua M Johnson; Jenny Eckman; Karie L Lobitz; Jared T Egger; Mike D Williams; Erin M McIntosh; Candace M Strain; Michael W Bramer; Kelleen J Pattermann; Wade M Reier; Taylor A Nelson; Lori E Somerville; Adrienne N Yerges; Brittany L Anderson; Ted E Dziubinski; John W Blank; Ronald R Mayfield; Nina J Nelson; Raymond S Nelson; John H Kollmorgen; Jacki L Momchilovich; Jyssica K Johansen; Jackie Brown; Kena M Melton; Nancy D Andrews; Tanya J Ozee; Cheryl Vana; Cassandra L Johnson; Elena V Rida; Annika L Thompson; Roberta L Matthews; Mary Wondergem; Joan M Grudzinski; Julie Homuth; Cassidy Crawford; Ethan N Simpson; Emma G McGarthwaite; Ronda E Tworek; Jamie R Harz; Jessica R Girard; Kyle M Palmer; Stephanie L Boyle; Jessica L Belille; Ben M Kanters; Christopher G Harris; Stephanie A Revelle; Arthur D Rinnman III; Shirley M Larson; Valerie N Shirriff; Cynthia A Coville; Joseph J Eckland; Sheila E Applen; Frankie P St. Germaine; William P Johnson; Denyse A Blackdeer; Michelle C Addison; Jolyn S Wade; Todd M Ramlet; Theresa A Olson; Jess J MacLaughlin; Dan P MacLaughlin (For those application requiring correction – approval is pending the correction of the application)

**7. The issuance of Intoxicating Liquor, Fermented Malt Beverages & Wine licenses for the period of July 1, 2018 through June 30, 2019 as follows:**

**CLASS A INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGE:**

Coborn's, Incorporated, Jon M LeBlanc, Agent, 10514 Main St  
Hayward Bait & Bottle Shoppe, Inc., Robert W Schuster Jr., Agent, 15737 Davis Ave  
Northwoods Divas LLC, Kathleen S Peterson, Agent, 10551 Main St  
Wal-Mart Stores East, LP, Dale W Buck, Agent, 15594 State Hwy 77

**CLASS B INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGE: Quota**

CNK Group Ltd, Craig N Cooper Sr., Agent, 10588 California Ave  
El Tequila Mexican Restaurant LLC, Carlos Escobedo, Agent, 15546 County Rd B  
Good Knights, Inc., David J Mueller, Agent, 15812 US Hwy 63  
Hayward Civic Club, Inc., Doug McGarthwaite, Agent, 16005 Radio Hill Road  
JD Meier, Inc., James Alan Meier, Agent, 10583 Gresylon Drive  
Lumberjack Bowl Pancake House, Inc., Fred C Scheer, Agent, 15650 County Rd B  
Sabin LLC, Billie Jo Sabin, Agent, 10547 Main Street  
Stark Inc., Jason Stark, Agent, 15708 County Rd B  
TNT Sports Bar and Grill LLC, Timothy J Metropulos, Agent, 10562 Main Street  
Thousand Oaks LLC, Carol Tilleman, Agent, 10290 Hwy 27 S  
Kathleen M Tworek d/b/a Moccasin Bar, 15820 US Hwy 63  
Rivers Edge Saloon LLC, Jon J Weber, Agent, 10175 State Road 27

**CLASS B INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGE: Other**

Hayward Veterans Association, Inc, Jamie Harz, Agent, 10534 Main St  
KM Hayward Entertainment, Inc, Margaret A Dobbs, Agent, 15860 T Bone Lane  
Park Center Ltd, Connie Finch, Agent, 15791 US Hwy 63

**CLASS B INTOXICATING LIQUOR (WINERY):**

Hayward Lakes Winery LLC, James MacLaughlin, Agent, 10588 Main St

**CLASS A FERMENTED MALT BEVERAGE:**

Walgreen Co, Cory Holt, Agent, 10489 State Hwy 27

**CLASS A FERMENTED MALT BEVERAGE & CLASS A LIQUOR (CIDER ONLY):**

CAP Operations Inc, Karen J Sigafus, Agent, 15771 US Hwy 63  
Indianhead Oil Co LLC, John D Doyle, Agent, 15752 US Hwy 63  
Indianhead Oil Co LLC, John M Master, Agent, 10478 State Road 27  
Kwik Trip, Inc., Jamie L Du Bois, Agent, 15831 US Hwy 63  
Northern Lakes Cooperative, Tammy Olson, Agent, 15867 US Hwy 63

**CLASS B FERMENTED MALT BEVERAGE:**

Hayward Sports Center Inc, Jared Egger, Agent, 10475 Sutliff Dr  
Jimmies Old Southern BBQ Smokehouse LLC, David Von Rueden, Agent, 15768 US Hwy 63  
Main Street Tacos, Sandra Alfaro, Agent, 10560 Main Street  
Senior Resource Center Inc, Linda A Hand, Agent, 15856 E Fifth Street

*\*Note: the CLASS B INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGE License applied for by Kathleen M Tworek d/b/a Wildlife Bar, 15708 County Road B – was not approved; the license was issued to Stark Inc.*

8. **The issuance of Taxicab Licenses for the period of July 1, 2018 through June 30, 2019 to:** Cindy Gerken dba Cindy's Taxi; NWT Inc. dba NWT Express Shuttle; and Patrick Jaskolski dba Patrick's Taxi.
9. **A Transfer of Agent** for the Hayward Veterans Association Inc. - to Ronald R Mayfield.

**Roll Call Vote:** Ald. Gillis – yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

#### **Public Comments**

Ald. Miller updated the mayor and council members regarding the creation of a downtown business improvement district.

#### **Clerk's Report**

The American Legion Post 218 was issued a picnic license for the Sawyer County Wood Chop event held June 9-10, 2018; the Hayward Civic Club has applied for a picnic license for the July 4<sup>th</sup> Community Picnic & Fireworks Celebration; and the Lumberjack World Championships Foundation has applied for a picnic license for the Lumberjack World Championships event to be held July 18-21, 2018.

#### **Executive Session**

A motion was made by Ald. Gillis, seconded by Ald. Kreyer to go into executive session per §19.85(1)(e) deliberating or negotiating the purchase of City owned property located off Olker Road south of the Fox Run Subdivision; and the purchase of property located at 10597 Kansas Avenue. Roll Call Vote: Ald. Gillis – yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan - yes, Ald. Voight - yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

#### **Action from Executive Session**

A motion was made by Ald. Williamson, seconded by Ald. Gillis to reject the offer to purchase the property located at 10597 Kansas Avenue; and to authorize Mayor Munich and Clerk Poppe to execute the offer to purchase City owned property located off Olker Road south of the Fox Run Subdivision. Motion carried.

#### **Adjournment**

A motion was made by Ald. Kreyer, seconded by Ald. Voight to adjourn. The meeting was adjourned at 8:05 p.m.

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\*Charles J Munich, Mayor

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\*Lisa Poppe, City Clerk-Treasurer