

**CITY OF HAYWARD
SAWYER COUNTY, WISCONSIN
REGULAR CITY COUNCIL MEETING
Monday, November 8, 2021
MINUTES**

The meeting was called to order by Mayor Munich at 6:00 p.m.

Roll Call

Council Present: Mayor Munich, Ald. Gillis, Ald. Hand, Ald. Johnson, Ald. Kennell, Ald. Kreyer, Ald. Miller, Ald. Swan and Ald. Williamson
Others Present: Attorney Kelsey, Director McCue, Chief Clapero, Clerk Poppe, Deputy Clerk Metcalf, Dan Hinman, Don Mrotek, Kevin Metcalf, Steve Longtine and Frank Zufall

Pledge of Allegiance

The Pledge of Allegiance was recited.

Representative James Edming – Presentation of “First Responder of the Year Award” to Chris Headley

Mayor Munich informed those present that Representative James Edming could not make it to the meeting and that the presentation of the “First Responder of the Year Award” would be postponed until the December meeting.

Dan Hinman, Rumble on the Lake – June 3-4, 2022 Event

A motion was made by Ald. Williamson, seconded by Ald. Kreyer to approve the requests for the Rumble on the Lake event, as presented by Dan Hinman, allowing the first block of Main Street (from Hwy 63 to Second Street) to be blocked off from 11:30 a.m. until 1:30 p.m. on Saturday, June 4, 2022 in order to allow the Rumble on the Lake participants a place to park their motorcycles all together in one location on the first block of Main Street. Motion carried.

Business Improvement District- Requests for the 2022 Shamrock Shuffle Event

There was not a representative from the Business Improvement District in attendance to present the 2022 Shamrock Shuffle event requests. No action was taken. This item will be placed on a future council meeting agenda.

Thank You! – Louisiana Pacific Foundation - \$8,855 Donation

Mayor Munich thanked Louisiana Pacific for the \$8,855 donation. The money will be used for improvements at the Tot Lot.

Library Board Update / Report – provided by Ald. Linda Hand

Ald. Hand, newly appointed City representative on the Weiss Community Library board, was looking for verification of what her roll should be as the City representative on the library board. Ald. Hand stated that there are some policies and procedures being implemented at the library regarding Covid19 (masks mandated for all library employees and patrons, as well as, the termination of non-vaccinated employees) that were enacted prior to her appointment to the library board. Ald. Hand was questioning the City’s (and her own) liability regarding the library board decisions. No action was taken.

Police Department Policy & Procedures Manual – Adoption of Revised / Updated Version

The mayor and council members wanted an opportunity to review the revised / updated Police Department Policy & Procedures Manual prior to taking any action. A PDF copy of the manual can be obtained from Chief Clapero. Adoption of the revised / updated manual will be placed on a future council meeting agenda. No action was taken.

Resolution No. 21-12: Dividing the City of Hayward into Wards

A motion was made by Ald. Gillis, seconded by Ald. Kennell to approve waiving the reading of Resolution No. 21-12 and to adopt Resolution No. 21-12: Dividing the City of Hayward into wards, as printed and presented. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

RESOLUTION NO. 21-12

A RESOLUTION DIVIDING THE CITY OF HAYWARD INTO WARDS

WHEREAS, following publication of results of each federal decennial census of population, section 5.15 of the Wisconsin Statutes requires the division of municipalities into wards, if a municipality exceeds 1,000 population, or if division of a municipality into wards is necessary to accommodate the tentative supervisory district plan of the county in which the municipality is located, and

WHEREAS, the Sawyer County Board of Supervisors, on September 16, 2021, adopted a tentative supervisory district plan for Sawyer County requiring the division of the City of Hayward into two supervisory districts (each with a population exceeding 1,000) and a portion of a third supervisory district, and

WHEREAS, division of the City of Hayward into five wards is necessary to reduce the population of each ward below 1,000 and to elect members of the Common Council from all areas of the City,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hayward, this 8th day of November, 2021, that the following wards shall be established for the City of Hayward:

Ward 1 – That part of the City of Hayward lying within the following described boundary line: Beginning at the intersection of Wisconsin Highways 27 and 77 and Nyman Avenue, the point of beginning; thence southerly along Nyman Avenue to its intersection (crossing) with Smith Lake Creek; thence downstream along Smith Lake Creek to its intersection with Fifth Street; thence southwesterly along Fifth Street to its intersection with Main Street; thence southeasterly along Main Street to its intersection with US Highway 63; thence northeasterly along US Highway 63 to its intersection with Wisconsin Highways 27 and 77; thence northwesterly along Wisconsin Highways 27 and 77 to its intersection with Nyman Avenue, the point of beginning. See Appendix A (list of census block numbers contained in wards) and Appendix B (City of Hayward map illustrating ward boundaries).

Ward 2 – That part of the City of Hayward lying within the following described boundary line: Beginning at the intersection of the westerly boundary of the City of Hayward and Johnson Street, the point of beginning; thence following the City of Hayward boundary first northerly, then easterly to its intersection with Nyman Avenue; thence southerly along Nyman Avenue to its intersection (crossing) with Smith Lake Creek; thence downstream along Smith Lake Creek to its intersection with Fifth Street; thence southwesterly along Fifth Street to its intersection with Main Street; thence southeasterly along Main Street to its intersection with US Highway 63; thence southwesterly along US Highway 63 to its intersection with Michigan Avenue; thence northwesterly along Michigan Avenue to its intersection with Second Street; thence southwesterly along Second Street to its intersection with Florida Avenue; thence northwesterly along Florida Avenue to its intersection with Fifth Street; thence southwesterly along Fifth Street to its intersection with Johnson Street; thence westerly along Johnson Street to its intersection with the westerly boundary of the City of Hayward, the point of beginning. See Appendix A (list of census block numbers contained in wards) and Appendix B (City of Hayward map illustrating ward boundaries).

Ward 3 – That part of the City of Hayward lying within the following described boundary line: Beginning at the intersection of Wisconsin Highway 27, US Highway 63 and Dakota Avenue, the point of beginning; thence southwesterly along US Highway 63 to its intersection with Michigan Avenue; thence northwesterly along Michigan Avenue to its intersection with Second Street; thence southwesterly along Second Street to its intersection with Florida Avenue; thence northwesterly along Florida Avenue to its intersection with Fifth Street; thence southwesterly along Fifth Street to its intersection with Johnson Street; thence westerly along Johnson Street to its intersection with the westerly boundary of the City of Hayward; thence following the City of Hayward boundary first westerly, then southerly, then easterly, to its intersection with Olker Road; thence northerly along Olker Road to its intersection with Sawyer County Highway B; thence westerly along Sawyer County Highway B to its intersection with Hall of Fame Drive; thence northwesterly along Hall of Fame Drive to its intersection with S First Street; thence southwesterly along S First Street to its intersection with Wisconsin Highway 27; thence northerly along Wisconsin Highway 27 to the intersection of Wisconsin Highway 27, US Highway 63 and Dakota Avenue, the point of beginning. Also included in Ward 3 is that part of the City of Hayward lying north of US Highway 63 and just east of the Washburn County and Sawyer County boundary line, located in Section 31, Township 41N, Range 9W (approximately 342.36 acres known at the Wastewater Treatment Plant property). See Appendix A (list of census block numbers contained in wards) and Appendix B (City of Hayward map illustrating ward boundaries).

Ward 4 – That part of the City of Hayward lying within the following described boundary line: Beginning at the intersection of Wisconsin Highways 27 and 77 and US Highway 63, the point of beginning; thence southwesterly along US Highway 63 to the intersection of Wisconsin Highway 27, US Highway 63 and Dakota Avenue; thence southerly along Wisconsin Highway 27 to its intersection with S First Street; thence northeasterly along S First Street to its intersection with Hall of Fame Drive; thence southeasterly along Hall of Fame Drive to its intersection with Sawyer County Highway B; thence easterly along Sawyer County Highway B to its intersection with Olker Road; thence southerly along Olker Road to its intersection with the boundary of the City of Hayward; thence following the boundary of the City of Hayward first easterly, then northerly along the easterly most boundary of the City of Hayward to its intersection with Wisconsin Highway 77; thence northwesterly along Wisconsin Highway 77 to its intersection with the boundary of the City of Hayward; thence following the boundary of the City of Hayward; first westerly; then northerly to its intersection with Town Industrial Park Road; thence westerly along Town Industrial Park Road to its intersection with Ranch Road; thence southwesterly along Ranch Road to its intersection with Wisconsin Highway 77; thence northwesterly along Wisconsin Highway 77 to its intersection with the boundary of the City of Hayward; thence following the boundary of the City of Hayward first southerly; then northwesterly; then northerly to its intersection with Wisconsin Highway 77; thence northwesterly along Wisconsin Highway 77 to its intersection with US Highway 63 and Wisconsin Highway 27, the point of beginning. See Appendix A (list of census block numbers contained in wards) and Appendix B (City of Hayward map illustrating ward boundaries).

Ward 5 – That part of the City of Hayward lying within the following described boundary line: Beginning at the intersection of Wisconsin Highways 27 and 77 and Nyman Avenue and Hospital Road, the point of beginning; thence following the boundary of the City of Hayward first easterly; then southerly; then northeasterly to its intersection with US Highway 63; thence following the boundary of the City of Hayward first southwesterly along US Highway 63; then southeasterly to its intersection with Wisconsin Highway 77; thence southeasterly along Wisconsin Highway 77 to its intersection with the boundary of the City of Hayward; thence following the boundary of the City of Hayward first southerly; then northwesterly to its intersection with Wisconsin Highway 77; thence northwesterly along Wisconsin Highway 77 to its intersection with US Highway 63 and Wisconsin Highway 27; thence northwesterly along Highways 27 and 77 to its intersection with Nyman Avenue and Hospital Road, the point of beginning. See Appendix A (list of census block numbers contained in wards) and Appendix B (City of Hayward map illustrating ward boundaries).

BE IT FURTHER RESOLVED that Wards 1-5 shall be combined for the purpose of using the same ballot for Wards 1-5 for all elections except any election for the office of county supervisor, and any election for the office of city council member, or any other election requiring the reporting of election results by separate wards.

BE IT FURTHER RESOLVED that Wards 1 and 2 and Wards 3 and 4 shall be combined for the purpose of using the same ballot for any election for the office of county supervisor except any election requiring the reporting of election results by separate wards.

BE IT FURTHER RESOLVED that the polling place for Wards 1-5 shall be at the City of Hayward City Hall located in Ward 2, City of Hayward, at 15889 W Third Street.

BE IT FURTHER RESOLVED that any and all wards established by previous action of the City of Hayward Common Council are hereby repealed.

Resolution No. 21-13: Collection of Taxes

A motion was made by Ald. Miller, seconded by Ald. Williamson to approve and adopt Resolution No. 21-13: Collection of taxes, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

RESOLUTION NO. 21-13

THE COMMON COUNCIL OF THE CITY OF HAYWARD hereby indemnifies Sawyer County for the collection of the 2021 real and personal property taxes collected by the City of Hayward Treasurer.

That the City of Hayward Treasurer will account for and pay over according to law all taxes of any kind which are received and which are required to be paid to the county treasurer.

In the event that the treasurer thereof shall fail to do so, the City of Hayward is obligated to pay all taxes of any kind required by law to be paid by such treasurer to the county treasurer.

Ordinance No. 552 – Allowing for ATV / UTV travel on all City Streets and Alleys

A motion was made by Ald. Gillis, seconded by Ald. Swan to approve waiving the second reading of Ordinance No. 552 and to adopt Ordinance No. 552: Allowing for ATV / UTV travel on all City streets and alleys, as printed and presented. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Ordinance No. 553: Designation of Aldermanic Districts within the City of Hayward

A motion was made by Ald. Gillis, seconded by Ald. Williamson to approve and adopt Ordinance No. 553: Designating Aldermanic Districts within the City of Hayward, as read by Attorney Kelsey. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

2022 Wages / Salaries / Benefits for Non-represented Employees

A motion was made by Ald. Williamson, seconded by Ald. Hand to approve the 2022 Wages & Benefits for Non-represented Employees as follows: Department Heads (PW Director / Clerk-Treasurer) - \$72,467.20; Police Chief - \$70,408.00; Assistant Police Chief - \$63,190.40; Assistants (PW Foreman / D-Clerk-Treasurer) - \$61,401.60; Public Works Laborers - \$24.02; Police Department Full Time Office Staff - \$21.03; Police Department Part Time Office Staff - \$17.05; Part Time Officer Ride Along Wage - \$10.02; Part Time Officer Training Wage - \$14.60; Part Time Officer Shifts & Special Events Wage - \$20.44; Fire Inspector - \$12 per inspection; Fire Administration - \$11.00; Chief Election Inspector - \$13.50; Election Inspectors - \$12.50; Weeding / Watering - \$13.50; Fire Department Annual Service Award Program – \$420.54; Employee monthly contribution towards Health Insurance Premiums: Single – 10%; Family – 10%; Employer Contribution toward H.S.A.: Single - \$1,500.00; Family - \$3,000.00; and Employee Contribution toward Wisconsin Retirement – 6.50%. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

A motion was made by Ald. Miller, seconded by Ald. Gillis to approve the following:

1. **Minutes:** Police & Fire of 10/11; Public Works of 10/11; Finance of 10/11; Regular Council of 10/11 (abridged / unabridged); Personnel of 10/25; Finance of 10/26; Special Council of 10/28; and Planning Commission of 11/04
2. **From Public Works of 11/08:**
 - A. The awarding of the 2022 mowing contracts as follows: Greenwood Cemetery – Thomas Shuman for an amount of \$17,428; Beach & Parks – Mike Neibert (Affordable Property Maintenance) for an amount of \$3,500; and the Wastewater Treatment Plant – Mike Neibert (Affordable Property Maintenance) for an amount of \$3,500.
 - B. Moving forward with the 2022 proposed street & storm sewer projects (Smith Creek Culvert Project – Estimated at \$840,000 / pulverizing & paving Ranger Station Road, Ranger Estates Drive, Laura Drive & Grant Drive – Estimated at \$151,600 / paving of parking lot at Dakota Avenue & Third Street – Estimated at \$60,000) and to secure the financing required to complete the proposed projects.
 - C. Information Only. Director McCue informed the mayor and council members that the WI DNR has approved a five year renewal of the WPDES permit for the wastewater treatment plant. The new WPDES permit will be for the period of January 1, 2022 through December 31, 2026.

3. From Finance of 11/08:

A. The payment of City General Fund checks numbered 34824 through 34882; Water & Sewer Fund checks numbered 11334 through 11354; and the October account transfers

4. The issuance of Operator Licenses: Regular (June 30, 2022): Brandon S Best; Jessica L Belille; and Nadine J Ford-Sylvester

Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Public Comments

Ald. Kennell thanked Billie Jo Sabin and Elicia Heinz for putting the winter decorations in the pots downtown along Main Street; stating that the pots look really nice.

Executive Session

A motion was made by Ald. Gillis, seconded by Ald. Williamson to go into executive session per §19.85(1)(e) deliberating or negotiating the purchase / sale of public property at the corner of Hwy 63 & Hwy 27; and at the corner of Third Street & Dakota Avenue. Roll Call Vote: Ald. Gillis - yes, Ald. Hand - yes, Ald. Johnson - yes, Ald. Kennell - yes, Ald. Kreyer - yes, Ald. Miller - yes, Ald. Swan – yes, Ald. Williamson – yes. Motion carried. Ayes (8), Nays (0)

Action from Executive Session

No action was taken.

Adjournment

A motion was made by Ald. Kreyer, seconded by Ald. Swan to adjourn. The meeting was adjourned at 6:57 p.m.

*Charles J Munich, Mayor

*Lisa Poppe, City Clerk-Treasurer