

**City of Hayward Police Department
15889 W Third Street ~ P.O. Box 969 ~ Hayward, WI 54843
(715)634-8961**

Vacation Security Check Request

Please submit this form at least 5 working days in advance of leaving on vacation. All information on the form must be completed in order for your request to be processed. Be sure to lock all doors and windows. Please notify the Hayward Police Department at 934-8962 if you return before your indicated return date.

Date Leaving: _____ Date Returning: _____
(mm-dd-year) (mm-dd-year)

Name: _____

Street Address: _____

Phone Number: _____

E-Mail Address: _____

Emergency contact person:

Name: _____

Home Phone: _____

Work Phone: _____

Other details:

Alarm Company: _____

Alarm Co. Phone: _____

Will the lights be left on? _____

Will the lights be on a timer? _____

Number of vehicles left at location that can be seen from the street. _____

Vehicle No. 1

Make: _____ Model: _____

Year: _____ Color: _____ License Plate No.: _____

Vehicle No. 2

Make: _____ Model: _____

Year: _____ Color: _____ License Plate No.: _____

Vehicle No. 3

Make: _____ Model: _____

Year: _____ Color: _____ License Plate No.: _____

Do you have a dog at the residence (in the backyard, etc.)? Yes _____ No _____

Have you stopped newspaper/mail delivery? Yes _____ No _____

Is someone retrieving newspapers/mail for you? Yes _____ No _____

Do you have lawn maintenance/snow removal service scheduled while you're gone?
Yes _____ No _____

Lawn Maintenance/Snow Removal Service Company: _____

Lawn Maintenance/Snow Removal Service Co. Phone #: _____

Other information you want us to know:
