

**CITY OF HAYWARD, SAWYER COUNTY, WISCONSIN
CONDITIONAL USE PERMIT APPLICATION**

TO: PLANNING COMMISSION OF THE CITY OF HAYWARD

Name of Applicant: _____

Mailing Address: _____

Address of Property: _____

Tax Parcel No.: _____ Legal Description: _____

Conditional Use(s) sought: _____

Zoning classification and current use of property: _____

Has a previous application been made with respect to this property? _____

When? _____

Owner's name and address if different than applicant: _____

Signature of all applicants and property owners:

NOTE: APPLICATION WILL NOT BE PROCESSED WITHOUT THE FOLLOWING:

1. Must attach a scale map showing boundaries and existing and proposed improvements of subject property and the surrounding properties for which the Conditional Use Permit is requested.
2. Application must be complete and legible. Original signatures of owners and applicants required.
3. Submit with \$400.00. This includes fees for Planning Commission, publication, mailings and recording.
4. Copy of deed or title insurance to show legal description and ownership of property. Certified Survey Map of subject property is also required if one exists. If a parcel is to be created, a Certified Survey Map must be completed of that parcel.

OTHER IMPORTANT FACTS:

1. A copy of completed application will be sent to members of the Planning Commission and all property owners within 300 feet of subject property.
2. The Public Notice of Planning Commission Hearing will be published in the local newspaper twice. Paper is published on Wednesday. The hearing must be at least 15 days after the first publication. The notice must be to the paper by noon on Monday for Wednesday publication. There must be sufficient time to review application before submitting it to the paper. Applications which are not complete will not be published.

Return completed application, supporting documents, and fee to:
City of Hayward
PO Box 969
Hayward, WI 54843